

Attachment 1
RFP 25-26-23

JANICE

CITY OF VISALIA
AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN FOR FACILITY ACCESSIBILITY

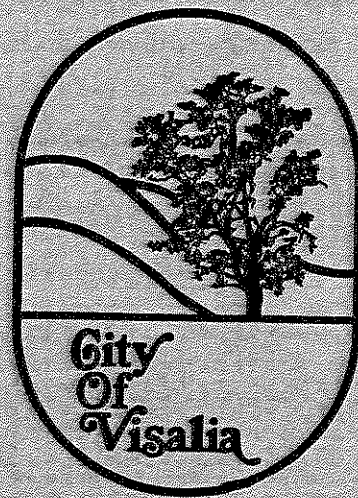


TABLE OF CONTENTS

Introduction

Overview of the Act	1
Purpose of Document	1
Deadlines for Compliance	1
Phase I, II, III.....	1-2
City's Response	2

General Information

ADA Core Committee Members	3
ADA Department Representatives	3
ADA Compliance Officer	3
Official Responsible	3

Phase II

Transition Plan for Facilities Accessed by Public	4
Self-Evaluation Procedure.....	4
Evaluation Committee	4
Facilities Evaluated	5
Transition Plan Index	6
Transition Plans	7-51
Grievance/Complaint Procedure.....	52-55
Information on How to File Complaint	56-58
Complaint Form.....	59-60

Phase III

Accessibility Plan for Services, Programs and Activities.....	62
---	----

CITY OF VISALIA
AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN FOR FACILITY ACCESSIBILITY
TITLE II COMPLIANCE
DRAFT
JULY 27, 1992

INTRODUCTION

Overview of the Act

The Americans with Disabilities Act (ADA) was passed by Congress in January 1990. The purpose of the Act is to eliminate discrimination against people with disabilities in all aspects of life. The Act addresses accessibility for the disabled in employment, public transit service, public facilities operated by the government, public accommodations provided by private entities, and communications.

Purpose of Document

This document serves to meet the requirements of ADA Title II: Section 8.1000 General, Section 8.2000 Self-Evaluation, Section 8.3000 Transition Plan, Section 8.4000 Notice to the Public, and Section 8.5000 Designation of Responsible Employee and Development of Grievance Procedures.

Deadlines for Compliance

Title II of the Act deals with facility, program and transit accessibility in local and state government agencies. The deadlines for compliance plans and compliance completion in each of these areas are as follows:

<u>Area of Compliance</u>	<u>Compliance Plan</u> <u>Deadline</u>	<u>Compliance</u> <u>Deadline</u>
Paratransit Accessibility	January 26, 1992	January 26, 1997
Facility Accessibility	July 26, 1992	July 26, 1995
Program Accessibility	January 26, 1993	January 26, 1993

Phase I: Paratransit

The Complementary Paratransit Service Plan was completed in January 1992. This is a separate document on file with the Department of Transportation. Copies may be obtained from Mark Wall, Transit Manager, Transit Division, Public Works Department. The City of Visalia plans to achieve accessibility compliance for the disabled in the transit system by January 1993.

Phase II: Facilities

This document addresses the city's plan for making public facilities accessible to the disabled by July 26, 1995. The Transition Plan will be presented to the City Council for adoption on August 3, 1992.

Phase III: Programs

The next phase of the city's efforts to comply with the ADA will be to develop plans for the disabled to access programs, services and activities offered to the public. This plan will be presented to the City Council in January 1993.

City's Response

The City of Visalia has actively embraced the needs of disabled citizens. In 1986, the City established the Committee for Persons with Disabilities to give input on providing services to the disabled. Currently, the City has recreational programs specifically designed for individuals with disabilities. The transit system offers wheel chairs lifts on City buses and dial a ride services to accommodate other disabilities. The City offers events to increase community awareness of the disabled population including Handicapped Awareness Week and Blue Curb Awareness Day. In April 1992, the City completed the modification of a restroom at the L.J. Williams Theatre for disabled access. A wheel chair ramp was installed at the House of Volunteers in July 1992. Curb cuts for wheel chair access have been an ongoing effort and continue to be incorporated in annual plans, e.g. 36 curb cuts in fiscal year 1991/1992. The Corporation Yard completed a wheel chair ramp in July 1992 to correct an unsafe entrance.

To begin the preparations for the development of the Transition Plan for facilities, the City established an ADA Committee consisting of a core committee and representatives from each department.

GENERAL INFORMATION

ADA Core Committee Members

Nancy Rasmussen, Human Resources, Committee Chair
John Leffingwell, Leisure & Community Services
Ben Owens, Building Division, Community Development
Mark Wall, Transit Division, Public Works

ADA Department Representatives

Administration:	3316 Joe Christenson
Community Development:	3495 Ben Owens
Convention Center/Theatres:	7011 Pete Moreno
Development Services:	3362 Bob Hamar
Finance:	3435 Thrada Keyes
	3334 Sally Montejano
Fire:	3266 Jeanne Orr
General Services:	3565 Tim Fosberg
Human Resources:	Janice Avila
Leisure & Community Services:	3518 John Leffingwell
Police:	3242 Jay Frame
Public Services:	3340 Russ Webber
Transportation:	3282 Al Eckhoff
	3264 Ted Smith
	3591 Mark Wall
	3201 David Williamson

ADA Compliance Officer

Human Resources Manager

Official Responsible

Ray Forsyth, City Manager

PHASE II: TRANSITION PLAN FOR FACILITIES ACCESSED BY PUBLIC

The City began development of the Transition Plan for facilities accessed by the public in April 1992. The ADA Core Committee agreed to the timeline and methodology to complete the Transition Plan for facilities accessed by the public.

The checklists to be used in the self-evaluation of facilities were developed by Mig Communications, a private consulting firm. The ADA Core Committee wanted persons with disabilities involved in the self-evaluation of the facilities. The ADA Committee requested the City's Committee for Persons with Disabilities to conduct the walk through evaluations of the City's facilities.

Self-Evaluation Procedure

The ADA Core Committee held a training for all department representatives to orient them about the ADA requirements and their tasks to complete the Transition Plan. Each department representative identified the checklists needed to complete the evaluation of their department's facilities. The checklists included the evaluations of parking areas, passenger loading zones, curb ramps, walks, exterior and exterior ramps, exterior and interior stairways, site furniture, bleachers, swimming pools, game and sport areas, play equipment areas, view areas, drinking fountains, public telephones, hazards, signs needed, doors, corridors/aisles, building levels, rescue assistance areas, elevators, restrooms, eating or dining areas, auditoriums, and dressing or locker rooms.

The Committee for Persons with Disabilities utilized these checklists in conducting the self-evaluations to identify the accessible and non-accessible areas. The individuals volunteering their time to complete these evaluations are listed below. The City would not have been able to complete this project within the established time lines without the dedication and time given by these individuals. The facility evaluations involved over eighty hours to conduct.

Self-Evaluation Committee

Susan Mirise
Marguerite Sheklian
Robin Charest
Judi Jordan
Sherry Jenkins
Debbie Fitch

Facilities Evaluated

The facilities evaluated for accessibility included all department locations. They are listed as follows:

Administration:	City Hall, 707 W. Acequia
Community Development:	City Hall, 707 W. Acequia
Convention Center & Theatres:	Convention Center, 303 E. Acequia L.J. Williams, 1001 W. Main Rotary Theatre, 330 S. Dollner
Development Services:	Development Services, 3500 W. Mineral King VIAH, 3600 W. Mineral King Redevelopment, 900 W. Oak
Finance:	Acctg./Util./Mat. Mgmt., 3500 W. Mineral King
Finance:	Info. Serv./Real Estate, 3600 W. Mineral King, Ste. B & C Risk, 810 W. Main, Ste. A
Fire:	Station 1, 309 S. Johnson Annex, 315 S. Johnson Station 2, 1200 S. Woodland
General Services:	Fleet Services, 336 N. Ben Maddox Solid Waste, 309 N. Cain Waste Treatment Plant, 7579 Avenue 288 Util. Resource Mgmt./Quality Assurance, 801 W. Center
Human Resources:	Human Resources, 815 W. Center
Leisure & Community Services:	Recreation Center, 345 N. Jacob North Community Center, 247 W. Ferguson Whitendale Center, 630 W. Beech Fairview Center, 2645 N. Conyer Visalia Senior Center, 310 N. Locust Senior Annex, Old Library Building House of Volunteers, 417 N. Locust Kaweah Park, North West & Mineral King Lincoln Oval, North Court & North West 2nd Street Mayor's Park, South West Hall & West Main Street Village Park, North Court & Parkview Street Blain Park, South Court & Parkview Street Crestwood Park, South West County Center & Whitendale Houk Park, Woodland & Dartmouth Ice House Park, North Bridge & East Race Jefferson Park, Watson & Myrtle Linwood Park, Linwood & La Vida Mill Creek Garden Park, N. Lovers Lane & Mill Creek Pkwy. Pinkham Park, Pinkham & Tulare Ave. Rotary Park, Divisadero & Harvard Soroptimist Park, Douglas & Santa Fe Summers Park, Summers Land & West Ferguson West Main Park, West Main & Mill creek Drive Willow Glen Park, North Akers & Hurley Recreation Park, North Jacob & West Center Whitendale Park, South West & South Beech Street Fairview Village Park, North Highland & Wren Plaza Park, Airport Drive St. John's River Parkway, McAuliff to Ben Maddox
Police:	Police, 303 S. Johnson
Public Services:	Public Services, 336 N. Ben Maddox
Transportation:	Airport, 9501 W. Airport #1 Business Terminal Traffic, 215 S. Stevenson/335 N. Cain Sign Shop, 335 N. Cain Transit, 814 W. Main Valley Oaks Golf, 1800 S. Plaza Drive

TRANSITION PLAN INDEX

Administration	
City Hall	7-9
Community Development	
Management Office	10
Convention Center	
Management Office	11-12
L.J. Williams	13-14
Rotary Theatre	15
Development Services	
Management Office	16
V.I.A.H./Redevelopment	16
Finance	
Acctg./Util./Mat. Mgnt	17
Info. Serv/Real Estate	18
Risk Management	19
Fire	
Station 1	20-21
Annex Building/Station 2	22-23
General Services	
Fleet Services	24
Solid Waste	25
Waste Treatment Plant	26
Util. Resources/Quality Assurance	27
Human Resources	
Management Office	28
Leisure & Community Services	
Recreation Center	29-30
North Visalia Center	30-31
Whitendale Center	31-32
Fairview Center	32
Senior Center/Senior Annex	33
House of Volunteers	34
Visalia Parks	34-45
Police	
Management Office	46
Public Services	
Management Office	47
Transportation	
Airport	48
Management Office/Sign Shop	49
Transit	50
Valley Oaks Golf	51

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Ray Forsyth
Joe Christenson
Administration

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
707 W. Acequia	Facility was originally constructed in 1950's and has undergone considerable renovations. Facility functions as City Hall and houses Administration and Community Development Departments. Administration's part of the facility includes a suite of offices (with multiple-user restroom), a conference room, a main corridor connecting front and rear entrances, women's and men's multiple-user restrooms, two drinking fountains, a pay telephone and the city council chambers with fixed seating for approximately 50 persons. Main corridor exceeds code specifications and most areas provide adequate wheelchair access. A public and employee parking lot is provided.	<p>Disabled parking space needs lengthening and addition of "VAN ACCESSIBLE" sign.</p> <p>Trash container as parking lot entrance is not on accessible surface and is too high.</p> <p>Parking lot entrance door lacks proper width of opening and kick plate.</p> <p>Main corridor drinking fountains do not provide adequate knee space, proper height or appropriate controls.</p> <p>The administration suite of offices is accessed through a single glass reception office door, which lacks a kick plate, requires excessive effort to open and closes too fast.</p> <p>In administration wing, some office doors lack proper width, adequate strike edge clearance or accessible hardware. Corridor meets requirements for number of employees who work in area.</p> <p>Reception area counter exceeds (42") code specifications (36").</p>	<p>Restripe stall to 19' length and install "VAN ACCESSIBLE" sign.</p> <p>Pave area around container and lower height.</p> <p>Replace double doors with equipment including smooth uninterrupted surface or kick plate.</p> <p>Install paper cup dispensers at both drinking fountains.</p> <p>Door will be kept open during all public hours.</p> <p>If staff were to meet with a disabled person who could not access offices, meeting would be relocated to conference room or reception area.</p> <p>Near counter is a work area that would provide same service and staff would provide any further assistance required.</p>	<p>6/30/93</p> <p>6/30/93</p> <p>6/30/93</p> <p>6/30/93</p> <p>7/1/92</p> <p>As Needed</p> <p>As Needed</p>	<p>\$45.00</p> <p>\$110.00</p> <p>\$500.00</p> <p>\$25.00</p> <p>\$0.00</p> <p>\$0.00</p> <p>\$0.00</p>

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Ray Forsyth
Joe Christenson
Administration

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
		Administrative offices and conference room consistently have light switches and electrical outlets that exceed height requirements and storage devices with shelving below and above standards.	If disabled employee was hired, adjustments would be made to provide access to light switches, electrical outlets and storage space.	As Needed	\$0.00
		Multiple-user restroom in administration wing is not accessible due to narrow door width and no turning space.	If disabled employee was hired, employee could access public restrooms off main corridor.	As Needed	\$0.00
		Men's multiple-user restroom does not comply with standards. Entrance door is not properly signed and too narrow to meet code. Effort needed to operate door. Exceeds minimum and strike edge clearance is insufficient for access entry corridor is too narrow and there is insufficient "common space." Knee space under sinks is inadequate and controls require twisting, mirrors, towel and waste dispenser are too high. Stall door lacks u-shaped handles on both sides and is too narrow, as is stall overall. Toilet seat requires lift and grab bars do not meet standards.	Remodel restroom to address concerns listed.	6/30/95	\$500.00

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Ray Forsyth
Joe Christenson
Administration

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
		Women's multiple-user restroom does not comply with requirements. Door is too narrow, not properly signed, and requires too much effort to open. Knee space beneath sink is too short and too narrow and sink controls require twisting and turning. Pipes are not insulated. Mirrors and towel dispensers are too high. Stall is too narrow and toilet seat requires lift. Grab bars are present, but do not meet specifications.	Remodal restroom to address concerns listed.	6/30/95	\$500.00
		Acequia Street entrance is glass door lacking kick plate.	Install kick plate.	6/30/93	\$50.00
		Council Chambers public entrance door exceeds operating effort.	Adjust door tension by providing assistive device.	6/30/93	\$450.00
		Council Chambers fixed seating at aisles all have arm rests and no assistive listening device is available.	Remove armrests from aisle seats. Install assistive listening system.	6/30/93	\$75.00 \$1,000.00
		Pay telephone does not meet height requirements and lacks volume control and a telecommunications display device.	Negotiate with Pacific Bell to provide necessary accommodations.	9/1/92	\$0.00
			Purchase telecommunications display device.	10/31/92	\$200.00
TOTAL					\$3,455.00

A:\ADA\ADMIN.WK1

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Britt Fussell
Ben Owens
Community Development

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
707 W. Acequia	Facility was originally constructed in 1950's and has undergone considerable renovations. Facility functions as City Hall, although it houses only Administration and Community Development Departments. Public accesses Community Development most commonly at counter, located in facility's main corridor. A microfiche machine is provided for public use as is a work counter for completing forms. Facility is divided into three major "wings" reached by accessible corridor, hallways, and internal ramps. Several conference rooms are available in facility.	Public counter exceeds (42") Code specifications (36") Six management offices in east wing are not accessible due to narrow door widths. Door to staff conference room does not meet width requirements. Light switches are traditionally too high and electrical outlets too low. Microfiche equipment is placed too high (42").	Lower part of counter to provide access. Reschedule meetings or appointments, as needed, to accessible offices or conference rooms. If door proves too narrow, relocate meeting to East Wing Conference Room or City Council Chambers. In East Conference Room - outlets will be adapted, lights converted to sensors and furniture rearranged to provide access to outlets. Reduce cabinet height to 36" and locate equipment to facilitate side approach.	6/30/93 6/30/93 6/30/93	\$200.00 \$36.00 \$25.00
A.W.D.A.I.C.D. TOTAL					\$261.00

Community Development

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
ADA REPRESENTATIVE:
DEPARTMENT:

Joan LeMahieu
Convention Center and Theatres
Pete Moreno

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
303 E Acequia Convention Center	<p>Facility is a recently remodeled Convention Center, that provides a variety of services and rents a large assortment of meeting rooms and banquet halls and one large exhibit hall.</p> <p>The Convention Center was originally built in early 1970's. The second floor of the original structure presents some accessibility issues. All of the ground floor is totally accessible with spacious corridors, wide doorways, visual fire alarms and adequate turning radius everywhere. All exterior and interior benches allow space for wheelchairs. All exterior walks and patios meet or exceed width, slope and space requirements.</p> <p>Drinking fountains are provided throughout the facility and comply with all specifications.</p> <p>All multiple-user restrooms meet or exceed major code specifications. Number of stalls provided is adequate.</p> <p>Type of floor covering meets specifications and in all ground floor meeting rooms, electrical outlets, light switches and counter tops comply with height specifications.</p>	<p>There are 4 parking stalls provided none, however, are signed or striped for wheelchair accessible.</p> <p>Curb ramp from parking area to patio leading to designated disabled entrance exceeds slope requirements.</p> <p>Entrance door on east (parking lot) side is signed with appropriate symbol but effort required to open (13 lbs.) exceeds code minimum (8.5 lbs.). Operating efforts at most exterior doors exceed standards, but this door leads to and from blue curb parking and should be operable without assistance.</p> <p>Elevator was originally installed in facility and does not comply with certain code requirements. Second story doorways and multiple-user restrooms do not comply with all code updates, although meeting rooms have adequate space.</p> <p>Pay telephones are available in five locations and house phones are available in all rooms and halls and in certain lobbies. Height of house phones exceed requirements.</p>	<p>Install "VAN ACCESSIBLE" sign and restripe access aisle to increase size to 96".</p> <p>Inform original contractor that slope of ramp (5.3") exceeds minimum (4.7") and request corrections be made immediately.</p> <p>Install an assistive device to reduce operating effort.</p> <p>Lower elevator car controls and call buttons. Install handrail or provide signage explaining that second floor "may be inaccessible" but staff is available to provide assistance on elevator. Other totally accessible facilities are on elevator.</p> <p>Install lower house phones at locations of designated disabled pay telephones</p>	<p>9/1/93</p> <p>7/1/92</p> <p>9/1/93</p> <p>7/1/93</p> <p>12/31/93</p>	<p>\$100.00</p> <p>\$0.00</p> <p>\$450.00</p> <p>\$25.00</p> <p>\$300.00</p>

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
ADA REPRESENTATIVE:
DEPARTMENT:

Joan LeMahieu
Convention Center and Theatres
Pete Moreno

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
	A portable ramp is available that will provide access to portable stages used in banquets and performances.	Pay telephones are not equipped with volume control or telecommunication display devices. In banquet halls, tables meet height requirements and provide adequate knee space, but bars exceed height requirements. Restroom doors are not signed as accessible and stall doors have no handles on exterior side. No assistive listening device system is provided in any of the rooms or banquet halls.	Negotiate with Pacific Bell to upgrade their equipment to include volume controls and telecommunication display devices. Temporary bars (at 36" or less) will be set up next to at least one existing bar per banquet hall. Add handicap symbol to signage and install u-shaped loop handles to exterior of stall doors. Purchase and install a portable assistive listening device system for use in any of the meeting rooms, banquet hall or exhibit hall.	12/31/94 AS NEEDED 3/1/93 7/1/95	\$0.00 \$0.00 \$125.00 \$1,000.00

Convention Center and Theatres - 2

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
ADA REPRESENTATIVE:
DEPARTMENT:

Joan LeMahieu
Convention Center and Theatres
Pete Moreno

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
1001 W Main Street, L.J. Williams Theatre	Facility was originally constructed in the 1930's and remodeled in the early 1970's. It has a two-story auditorium that seats 770 on ground floor and 500 on second floor. Multiple-user restrooms are provided on each side of ground floor and on mezzanine.	Facility is considerably elevated from street so that main entrance is accessed by several exterior sets of stairs. There is an exterior ramp provided but the slope of the walkway approaching it exceeds code maximums.	Rather than try to repave walkway, install new level walkway from west paved area across front of marquee to ramp. Paved area will be signed and striped for "VAN ACCESSIBLE" parking. Area would require repaving to create level space for parking and access aisle.	1/27/95	\$800.00
	A fully-accessible unisex single-user restroom (with fully automatic assist door) was just recently installed on east side of ground floor near accessible ramp and wheelchair seating.	No off-street parking is available for persons with disabilities. Disabled audience members cannot access ticket booth because of exterior and interior stairs. Accessible entrance on east side is four steps below lobby level.	During performance a special ticket table will be set up in location of accessible entrance.	7/1/93	\$0.00
	Widths of all exterior and interior doors meet or exceed code requirements and corridors provide spacious accessibility. Floor covering is plush and just meets code requirements.	Exterior doors near ramp area exceed code requirement for effort needed to operate and are slightly less (30" per side of double doors) than minimum required (32"). Exterior ramp is slightly less (56") than required (60") width with raised walks along entire ascent of ramps, but does not have handrails.	Doors should remain open during all public performances or staffed by usher at all times. Install handrails.	9/1/92	\$0.00
				7/28/92	\$300.00

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE: Mike Ramsey
A.D.A. REPRESENTATIVE: Bob Hamer
DEPARTMENT: Development Services

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
3500 W. Mineral King	Facility is privately-owned and leased by city for Finance Development Services' staff. Facility provides excellent accessibility to all public and employee areas. All exterior ramps, walkways, doors and corridors exceed code specifications.	Filing cabinet near entry to management office limits access.	Relocate filing cabinet to increase access to office.	8-1-92	\$0.00
3600 W. Mineral King	Facility is privately-owned and leased by city for Development Services' staff. Facility provides excellent accessibility. Disabled parking, exterior ramps, walkways, door widths and hardware interior corridors and office size all meet or exceed specifications. Facility includes a patio which is accessible and provides adequate space for wheelchairs next to available benches. Multiple-user men's and women's restroom comply with all specifications.	Parking space is not properly signed. In women's restroom, mirror and towel dispenser are placed too high. Both restroom doors are not properly signed.	City property manager will request landlord to install proper signage. City property manager will request landlord to lower mirror and towel dispenser and install proper signage on restroom doors.	12-1-92 6-1-93	\$0.00 \$0.00
900 W. Oak	Facility is privately-owned office suite leased by city for Redevelopment staff. Facility has undergone several remodels and main entrance and reception areas are full accessible. All corridors meet specifications for number of employees housed in facility.	Parking space is not properly signed. In breakroom, furniture arrangement does not allow sufficient turning radius and counter top limits access into room. Men's and women's multiple-user restrooms are inaccessible due to door widths and heights of amenities.	City property manager will request landlord to install signage (including "VAN ACCESSIBLE" sign). Rearrange furniture to increase turning radius. Trim 2" off south corner of countertop. City property manager will request landlord to remodel women's restroom to expand door widths, install grab bars, adjust amenities to proper heights and resign as unisex single-user restroom. Sign would be installed on men's restroom, converting it to unisex non-accessible restroom.	12-1-92 12-30-92 6-1-93 12-30-95	\$0.00 \$0.00 \$25.00 \$0.00
TOTAL				A:ADADEV/PWINT	\$25.00

Development Services

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Tim Hansen
Sally Montejano
Finance - Acctg./Util./Mat.Mgmt.)

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
3500 W Mineral King	<p>Facility is a recently constructed office complex that is leased by the City for use by its Finance and Development Services Departments.</p> <p>Facility includes large reception area, large divided work area, offices, a lounge, multiple-user men's and women's restrooms, a drinking fountain and parking lot.</p> <p>All corridors, offices, doors and work areas meet or exceed requirements for width or turning space. The main entrance door is totally accessible, as is the public reception area.</p> <p>Disabled parking is provided and exterior ramp and walkway exceed requirements for width.</p> <p>Drinking fountain and lounge area comply with all code specifications.</p>	<p>Parking space is not properly signed and curb elevation exceeds (5") code specifications.</p> <p>Cross slope on main entrance walkway exceeds slope requirements.</p> <p>Entrance door is not properly signed for visually-impaired.</p> <p>Counters in reception area exceed height requirements (42").</p> <p>Multiple-user restrooms are provided for men and women. Entrances comply with specifications as do sink heights and available knee space. Hot water pipes are not insulated and sink controls requiring twisting and grabbing. Stall doors require handles and stall width (48") does not meet code standards (60"). Toilet paper and seat cover dispensers are placed too high (40"-56"). In men's restroom, urinals (at 19") exceed code requirements (17").</p>	<p>Real property manager will request landlord to install reflectorized "VAN ACCESSIBLE" sign and repave parking space to decrease drop off.</p> <p>Real property manager will request landlord to review degree of cross slope and correct any insufficiency.</p> <p>Provide brailled signable identifying services provided in building.</p> <p>Install a lower counter or adjust existing counter to 36".</p> <p>Real property manager will request landlord to wrap hot water pipes, to install lever-type sink controls; to install proper handles on inside and outside of stall doors; to investigate the possibility of increasing width of stalls and lowering one urinal; and to lower toilet paper and seat cover dispensers.</p>	<p>11/30/93</p> <p>11/30/93</p> <p>11/30/93</p> <p>11/30/93</p> <p>11/30/93</p>	<p>\$0.00</p> <p>\$0.00</p> <p>\$50.00</p> <p>\$200.00</p> <p>\$0.00</p>
A:ADA/FINANCE TOTAL					\$250.00

Finance - Accounting/Utilities/Materials Management

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: Tim Hansen

A.D.A. REPRESENTATIVE: Sally Montejano

DEPARTMENT: Finance - Info. Serv/Real Estate

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
3600 W Mineral King Suite B & C	<p>Facility is one of four units of a relating new office complex that is situated around a small patio area. Two units are leased by city for use by its Information and Real Estate Services staff.</p> <p>Information regarding exterior of site, including women's and men's multiple-user restrooms is detailed under community development.</p> <p>Both suites are fully accessible. All door ways and corridors exceed code specifications and all offices provide adequate space for maneuverability.</p> <p>Suite B includes a coffee room with sink that is appropriate height and other amenities accessible to employees with disabilities.</p>	<p>In both suites, height of electrical outlets (13.5") and light switches does not comply with code requirements and storage devices at 4" to 85.5" exceed code minimums.</p> <p>There is a fixed work area in Suite C that is functionally accessible except that available knee space (17") is slightly less than minimum (19").</p>	<p>If employee with disability were hired, adjustments would be made (including outlet extensions and noise activated light controls) to facilitate accommodation. Pertinent records or supplies would not be stored on shelving units below or above code standards.</p> <p>If required by employee, adjustments would be completed to provide adequate knee space.</p>	<p>AS NEEDED</p> <p>AS NEEDED</p>	<p>\$0.00</p> <p>\$0.00</p>
TOTAL				A:ADAINFO	\$0.00

Finance - Information Services/ Real Estate

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Tim Hansen
Thrada Keyes
Finance - Risk Management

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
810 W. Main	Facility is a privately-owned office complex leased by city for use of Risk Management staff. Facility is rarely accessed by public. Offices are accessible from street and off-street parking. All exterior walkways and ramps comply with code requirements. Public areas of facility (reception area) comply with specifications. Interior rooms corridors and all, but one doorway, provide adequate space for access. Staff lounge provides accessibility for wheelchairs.	<p>There is no designated disabled parking available.</p> <p>Entrance door does not have proper hardware.</p> <p>Interior door, connecting lounge to remainder of offices, does not meet width requirements.</p> <p>Kitchen is too narrow to provide access to wheelchairs.</p> <p>Single user restroom does not provide adequate space to provide turning radius or maneuverability. Door knob and sink controls require grasping and twisting. Hot water pipes are not insulated. Mirror and towel dispensers are placed too high. Toilet requires lift seat of grab bars.</p>	<p>City real property manager will negotiate with landlord to install disabled parking space.</p> <p>City real property manager will request landlord to replace door knob with lever-type hardware.</p> <p>If disabled employee is hired, door facing, will be removed to increase width of door.</p> <p>If disabled employee is hired, amenities will be provided in accessible spaces.</p> <p>If disabled employee is hired, staff would consult with employee about what changes would make restroom accessible. Mirror and towel dispenser could be lowered; hot water insulated; grab bars added, and a toilet seat lift installed. There is no feasible method of enlarging the restroom. If necessary, Risk Management could relocate to facility with an accessible restroom.</p>	<p>1/31/94</p> <p>8/31/92</p> <p>As Needed</p> <p>As Needed</p> <p>As Needed</p>	<p>\$0.00</p> <p>\$10.00</p> <p>\$0.00</p> <p>\$0.00</p> <p>\$0.00</p>
TOTAL				ASADAIF-RISK	\$10.00

Finance - Risk Management

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Doug Dawson
Jeanne Orr
Fire

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
Station 1 309 S. Johnson	<p>Facility is a two-story structure built in 1970 and remodeled several times since then. Facility includes a suite of offices, storage and workshop space for fire engines and living space for fire fighters. Public access is limited to parking lot, administrative offices and multiple-user restrooms.</p> <p>All corridors and most office doors meet or exceed code requirements. Ample space is available for maneuverability and all flooring meets code specifications.</p> <p>Facility includes a small coffee service area for employees with sink and refrigerator. Area is accessible for side approach and built-in sink has appropriate controls.</p> <p>Several offices on ground floor and entire second floor are non-public areas accessed only by firefighter personnel who by the very nature of their employment are able-bodied and physically fit.</p>	<p>Parking space is provided and meets all requirements except signage and striping.</p> <p>Main entrance meets width specifications (even though width decreased to 29" at panic hardware) but exceeds operating effort (9 lbs.) and does not provide adequate strike edge clearance (17") on exterior side.</p> <p>Emergency phone (located on exterior wall near entrance) provides direct access to dispatch operator, but is mounted too high and has no volume control.</p> <p>Electrical outlets and light switches are usually positioned lower or higher than required. Storage and shelving units have elements that are lower and/or higher than specified.</p> <p>One office (No. 6) has substandard door width (31") and some offices have inadequate strike-edge clearance due to furniture placement. Some office doors exceed operating specifications (7 to 10 lbs.) and do not appropriate hardware.</p>	<p>Install "VAN ACCESSIBLE" sign and restripe access aisle.</p> <p>Adjust door closer to reduce effort needed to operate to 8.5 lbs.</p> <p>Extend width of walkway at entrance.</p> <p>Lower phone and provide volume control. Install appropriate signage.</p> <p>If an employee with a disability were hired, adjustments would be made (including installation of heating and air conditioning time controls and extensions) so that employee could access necessary electrical outlets, light switches and storage.</p> <p>Relocate appointments to accessible office if access is impaired.</p> <p>Rearrange furniture to increase strike edge clearance.</p> <p>Adjust door closures to reduce operating effort.</p> <p>Replace door knobs with lever-type hardware if disabled employee was hired.</p>	<p>12/31/92</p> <p>12/31/92</p> <p>12/31/92</p> <p>12/31/92</p> <p>As Needed</p> <p>As Needed</p> <p>As Needed</p> <p>12/31/92</p> <p>As Needed</p>	<p>\$75.00</p> <p>\$40.00</p> <p>\$50.00</p> <p>\$85.00</p> <p>\$0.00</p> <p>\$0.00</p> <p>\$0.00</p> <p>\$60.00</p> <p>\$0.00</p>

Fire Department - 1

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: Doug Dawson
A.D.A. REPRESENTATIVE: Jeanne Orr
DEPARTMENT: Fire

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
		The counter in the employee coffee service area slightly exceeds height specifications.	Alternate "counter" space could be provided if necessary	As Needed	\$0.00
		Exit door to restrooms and shop areas has inappropriate hardware. Strike edge clearance is insufficient and door closes too quickly.	Adjustments would be made to accommodate disabled employee is one was hired.	As Needed	\$0.00
		Coat rack extends 4-1/2" into corridor.	Remove, if needed, by visually impaired employee.	As Needed	\$0.00
		Drinking fountain does not comply for height, knee space or controls.	Install new drinking fountain.	12/31/92	\$1,100.00
		Women's restroom is not properly signed and width of entry corridor is reduced by door framing (29"). Door hardware requires twisting and grabbing and operating effort exceeds specifications. Existing table reduces common area. Sink is appropriate height and allows for adequate knee space but controls require twisting and grasping. Hot water pipes are not insulated. Mirror, towel dispenser and seat cover dispenser are too high and toilet seat is too low. Hardware on stall door does not comply.	Install proper signage denoting unisex accessible restroom. Remove door framing in block wall. Install lever-style handle and adjust closer to decrease effort to operate. Relocate existing table. Install lever-type sink controls. Wrap hot-water pipes. Lower towel and seat dispensers and mirror. Install lift on toilet seat and new hardware on stall door.	12/31/92 12/31/92 12/31/92 12/31/92 12/31/92 12/31/92 12/31/92	\$30.00 \$120.00 \$100.00 \$0.00 \$200.00 \$30.00 \$0.00 \$185.00
		Men's restroom does not comply with a majority of code regulations.	Restroom will be resigned as inaccessible unisex restroom.	12/31/92	\$0.00

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Doug Dawson
Jeanne Orr
Fire

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
Annex 315 S. Johnson	Facility is a remodeled bungalow-type dwelling that has undergone several adaptations. Facility includes curb cut and exterior ramp, several office and classrooms.	Facility is inaccessible due to severe slope of exterior ramp, height of door threshold and limited maneuvering space inside.	Since facility is used for training firefighting personnel, access would only be an issue an instructor with a disability was hired. In that case, an alternate location would be provided.	As Needed	\$0.00
Station 2 1200 S. Woodland	Facility was constructed in 1960's and serves as a fire station. Facility includes small office, living areas, engine storage and an employee parking lot. There is very limited, if any public use of facility. Current plans involve relocating station to larger and more modern facility.	There is no disabled parking designated in "EMPLOYEE ONLY" parking lot. Walkway from Tulare Avenue to main entrance has an abrupt change in level, protruding shrubbery and surface level changes. The walkway from the south is too narrow (36"), but other alternate walkways are provided.	Stripe parking space and access aisle and install appropriate sign (including "VAN ACCESSIBLE" sign). Raise level of flower bed, prune shrubbery and level surface of walkway.	12/31/92 10/01/92	\$105.00 \$110.00
	All areas in facility exceeds minimum for turning radius and floor covering. Built-in work surfaces and electrical outlets may not be accessible, but since firefighters are only staff in facility, these do not create any access problems.	Emergency phone is attached to exterior of building and is placed too high. Does not have volume control and there is not adequate paved area for wheelchairs.	Install volume control to receiver. Lower telephone and sign appropriately. Fill in area below phone with cement to increase space.	12/31/92	\$160.00

THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Doug Dawson
Jeanne Orr
Fire

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
	Kitchen, dining room, day room, dorm area, backyard, restrooms and showers and captain's office are used by employees only. Most areas, except restrooms, are accessible with ample doorways and turning radius.	Main entrance door exceeds width requirements, but is slightly shorter than specified (79") and has hardware that required grabbing and twisting. Any accessibility issues (such as inappropriate sink controls; too high electrical outlets and light switches and insufficient strike edge clearances) would be addressed or adjustments would be made if disabled employee were hired.	Replace present hardware with lever-type.	12/31/92	\$100.00
	Facility was originally completed in 1970's and serves as fire station. Facility includes small office, living areas, engine storage and parking lot. There is limited public use of facility but more than at most stations because of proximity to Plaza Park baseball fields.	Parking space is not properly signed and striped as "VAN ACCESSIBLE". Decorative beams reduce headroom over main walkway by one inch (79").	Install proper signage (including "VAN ACCESSIBLE" sign) and restripe to delineate access aisle.	As Needed	\$0.00
	Facility is staffed only by firefighting personnel who must meet specific physical fitness standards.	Emergency phone, which is provided on exterior of building is too high and has no volume control. Main entrance is slightly less than specified (79-1/2") and the strike edge clearance inside is obstructed by furniture.	Lower telephone and install appropriate signage and volume control. Relocate furniture to provide adequate room for wheelchair to access door.	12/31/92	\$85.00
	Walkways to main entrance are fully accessible as is main entrance and lobby. Office area is functionally accessible and living areas would provide access although there is no necessity for providing such.	It is possible that the public may need to access single-user restroom. If so, entrance to living area and restroom door have inappropriate hardware. Restroom is not signed and there are problems with space for maneuvering and/or transfer both inside and outside restroom. Toilet seat is too low (14-1/2") and grab bars are not long enough. Sink is built-in but could be accessed from a side approach. Towel dispenser is located too high (57").	Install lever-type door hardware. Install signage designating restroom as accessible unisex. Install toilet seat lift. If disabled employee was hired, sink could be remodeled, but is functionally accessible from side approach. Lower towel dispenser.	12/31/92 12/31/92 12/31/92 12/31/92	\$150.00 \$35.00 \$35.00 \$50.00
TOTAL					\$3,050.00

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Carol Cairns
Janice Avila
Human Resources

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
815 W. Center	Facility is a privately-owned suite of offices leased by the city for use by Human Resources's staff. Facility is commonly accessed by public. Public areas are accessible and most offices meet specifications except for door width. Off-street parking is provided for employees.	<p>Sidewalk in front of office is not accessible from the east because no curb ramp is available.</p> <p>Employee parking lot has only 8 spaces available and none are designated disabled parking.</p> <p>Front door exceeds width requirements, but is difficult to open because of latch. Not signed for handicapped. Door sweep exceeds code specifications.</p> <p>Multiply-user restroom is inaccessible due to door width and effort needed to operate door (14 lbs.). Single-user restroom has limited turning space and does not have a sign. Controls on sink require twisting and grabbing and hot water pipes are not insulated. Mirrors and towel dispenser are too high. No grab bars are present.</p> <p>Door widths, to most offices, are less (29"-1/2") than code specifications (32").</p> <p>Library door hardware requires twisting and grabbing movements.</p> <p>Rear exit to parking lot does not comply because threshold is too high, hardware is not appropriate and strike edge clearance is limited. Door is not signed.</p> <p>There is no method for telephone contact with hearing impaired applicants or applicants with serious speech abnormalities.</p>	<p>Real property manager will confer with landlord about adding curb ramp.</p> <p>Real property manager will explore parking availability for block of Center/Stevens/Main/Conyer to determine spaces required. Will negotiate with landlord.</p> <p>Replace door latch to reduce effort needed to open door. Install proper signage. Adjust sweep to allow 3 to 4 seconds.</p> <p>Install sign on multiple-use restroom stating it is for "EMPLOYEES ONLY." Install sign on single-use restroom designating it as accessible. Install lever-type controls in sink and insulate pipes. Lower or relocate mirror and towel dispensers. Install grab bars where possible. Adjustments should be completed at landlords expense.</p> <p>If door width would prohibit an applicant's access, staff would meet with applicant in conference room or library.</p> <p>Replace door knob with lever-type hardware.</p> <p>If a disabled employee were hired, door would be modified to provide access. Install sign for "EMPLOYEES ONLY" with directions to accessible entrance.</p> <p>Purchase telecommunications display device.</p>	<p>7-26-95*</p> <p>7-26-95*</p> <p>9-30-92</p> <p>7-26-95*</p> <p>As Need Arises</p> <p>9-30-92</p> <p>As Need Arises</p> <p>10-31-92</p>	<p>\$0.00</p> <p>\$0.00</p> <p>\$75.00</p> <p>\$25.00</p> <p></p> <p>\$40.00</p> <p>\$0.00</p> <p>\$360.00</p>
* Signifies that adjustments cannot be completed by stated timeline, the city will relocate Human Resources offices to accessible				TOTAL	\$500.00

A:\ADAM\FRD.wk1

Human Resources

1

OFFICIAL RESPONSIBLE: EUNICE RISO

DEPARTMENT: LEISURE & COMMUNITY SERVICES

DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

• Previously budgeted
• Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
NORTH VISALIA COMMUNITY CENTER 247 W. FERGUSON	COMMUNITY CENTER IS A 25 YEAR OLD FACILITY WITH PARKING LOT AND ADJOINING PARK. PARKING LOT AND WALK WAYS TO FRONT ENTRANCE ARE FULLY ACCESSIBLE. TWO MAIN ACTIVITY ROOMS ARE ACCESSIBLE.	RESTROOMS HAVE BEEN "REMODELED" TO "APPROXIMATE" CODE. HOT WATER PIPES ARE UNCOVERED. MIRRORS ARE TOO HIGH AS ARE TOWEL CONTAINERS & TOILET PAPER. DOORWAYS TO BOTH RESTROOMS MEASURE ONLY 30". IN THE WOMEN'S THE STALL (ALTHOUGH LARGER THAN REQUIRED) DOES NOT HAVE NECESSARY SPACE IN FRONT OF TOILET. TRANSFER FROM THE SIDE, HOWEVER, IS POSSIBLE. IN THE MEN'S STALL, WIDTH IS INSUFFICIENT. SINK CONTROLS ARE OF THE WRONG TYPE. BARS ARE SPACED TOO FAR FROM THE WALL.	CHANGE DOOR SIGNS ON RESTROOMS. COVER HOT WATER PIPES. INSTALL ADDITIONAL MIRRORS AT APPROPRIATE HEIGHT. MOVE TOWEL CONTAINERS & TOILET PAPER TO APPROPRIATE HEIGHT. CHANGE WATER CONTROLS TO LEVER STYLE. ADJUST PLACEMENT OF BARS TO MEET CODE REQUIREMENTS. ADJUST PLACEMENT OF WALL IN WOMEN'S STALL.	9/1/93	\$300.00
		PARKING SPACE IS LOCATED NEAR REAR ENTRANCE AND IS NOT SIGNED.	RELOCATE PARKING NEARER TO FRONT ENTRANCE; "STRIPE" ACCESS ISLE AND ATTACH "VAN ACCESSIBLE" SIGN.	9/1/93	\$150.00
		BOTH INTERIOR DRINKING FOUNTAINS ARE NOT ACCESSIBLE.	INSTALL CUP DISPENSER AND SIGNAGE INFORMING CLIENTS TO REQUEST ASSISTANCE AT FRONT DESK.	9/1/92	\$25.00
		PUBLIC TELEPHONE IS PLACED TOO HIGH ON WALL.	REQUEST PACIFIC BELL TO UPGRADE AND MOVE THEIR EQUIPMENT. NEGOTIATE WITH PACIFIC BELL ABOUT PROVIDING TELECOMMUNICATION DISPLAY DEVICE.	9/1/93	\$0.00

*Previously budgeted
**Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
WHITENDALE CENTER 630 W. BEECH	CENTER IS A 10-YEAR OLD FACILITY WHICH MEETS MOST ACCESSIBILITY REQUIREMENTS. ALL WALKS, ENTRANCES, CORRIDORS & RESTROOMS ARE ACCESSIBLE. TWO BLUE CURB PARKING SPACES ARE PROVIDED AND SHARE EXTERIOR RAMP TO WALKWAY AND ENTRANCE. VENDING MACHINE MEETS CODE REQUIREMENTS AS DOES DRINKING FOUNTAIN.	FRONT DOOR EXCEEDS OPERATING EFFORT REQUIREMENTS AND REQUIRES STRONG WRIST AND THUMB MOVEMENT TO OPERATE.	ADJUST DOOR CLOSER ON FRONT DOOR AND INSTALL PULL AND/OR LEVER TYPE HARDWARE.	9/1/93	\$100.00
		CRAFT ROOMS ARE INACCESSIBLE DUE TO 29 1/2" DOOR WIDTHS AND SMALL TURNING SPACE IN CERAMICS ROOM.	PROVIDE SIGNAGE INFORMING PUBLIC THAT CRAFT ROOMS, RESTROOMS, AND KITCHEN "MAY BE" INACCESSIBLE AND RESCHEDULING TO MAIN ROOM ACTIVITIES WITH DISABLED PARTICIPANTS. SIGNAGE WOULD ALSO EMPHASIZE THAT 1) FAIRVIEW, WHITENDALE & REC CENTERS ARE ACCESSIBLE AND PROVIDE EQUAL AND COMPARABLE ACTIVITIES AND, 2) CENTER STAFF WILL PROVIDE ASSISTANCE TO ACCOMMODATE ANY CLIENT INCONVENIENCED BY RESTROOM OR KITCHEN FACILITIES.	9/1/92	\$100.00
		BATHROOM DOORS MEASURE 27" - 29" AND OPEN IMMEDIATELY UPON 37" CORRIDORS THEREBY INHIBITING TURNING SPACE. THERE ARE NO ACCESSIBLE STALLS PRESENT.			
		KITCHEN IS INACCESSIBLE DUE TO DOOR WIDTH (29 1/2") AND AVAILABLE FLOOR SPACE. SERVING COUNTER IN ADJOINING CORRIDOR IS SLIGHTLY HIGHER (36") THAN REQUIRED (34").		7/26/95	\$0.00
		PARKING SPACES LACK SIGNAGE AND ONE IS NOT DESIGNATED AS VAN ACCESSIBLE.	ASSESS RESTROOM STALL TO DETERMINE WHETHER ONE COULD BE RETROFITTED TO APPROXIMATE CODE REQUIREMENTS.	9/1/93	\$200.00
		FRONT DOOR EXCEEDS REQUIREMENTS FOR OPERATING EFFORT	INSTALL SIGNS (INCLUDING ONE WITH "VAN ACCESSIBLE") AND "STRIPE" ACCESS ISLES.	8/1/93	\$25.00
		FLOOR SURFACE AROUND WATER FOUNTAIN NEEDS TEXTURING.	ADJUST DOOR CLOSER.		
			INSTALL RUBBER STRIPS BELOW WATER FOUNTAIN.	8/1/93	\$100.00

*Previously budgeted
**Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
FAIRVIEW CENTER 2645 N. CONYER	THE CENTER IS A 3-YEAR OLD FACILITY THAT CONSISTS OF ONE ACTIVITY ROOM AND SINK AND A CHILD CARE CENTER USED BY HEAD START PROGRAM. ACCESSIBLE PARKING IS PROVIDED AND ALL WALKS AND RAMPS MEET REQUIREMENTS. ALL DOORS HAVE APPROPRIATE HARDWARE AND WIDTHS. CORRIDORS EXCEED STANDARDS AND BOTH SINGLE USER RESTROOMS ARE FULLY ACCESSIBLE. WATER FOUNTAIN MEETS ALL REQUIREMENTS.	DOOR HANDLES TO OFFICE AND KITCHEN REQUIRE GRASPING AND WRIST MOVEMENT. ACTIVITY ROOM AND RESTROOM DOORS HAVE APPROPRIATE HARDWARE.	KEEP DOORS OPEN DURING PUBLIC USE. IF STAFF WITH DISABILITY IS HIRED, CHANGE HARDWARE TO LEVERS.	AS NEEDED	\$75.00
		RESTROOM DOORS ARE NOT SIGNED AS WHEEL CHAIR ACCESSIBLE. WATER CONTROLS IN SINK ARE KNOBS AND HOT WATER PIPES ARE NOT INSULATED. TOWEL CONTAINERS ARE PLACED TOO HIGH ON WALL. STALL DOOR HAS HANDLES ONLY ON OUTSIDE AND LOCKING DEVICE REQUIRES TURNING.	ATTACH SIGNAGE TO RESTROOM DOORS. CHANGE WATER CONTROLS TO LEVERS AND INSULATE WATER PIPES. LOWER TOWEL DISPENSER AND CHANGE STALL DOOR HARDWARE TO PROVIDE HANDLES ON INSIDE AND OUTSIDE AND A FLIP-OVER OR SLIDING LOCK.	8/1/93	\$200.00
		PARKING SPACE IS NOT SIGNED AND DESIGNATED AS VAN ACCESSIBLE.	INSTALL SIGNS (INCLUDE ONE WITH "VAN ACCESSIBLE") AND "STRIPE" ACCESS ISLE.	8/1/93	\$100.00
		FRONT DOOR EXCEEDS REQUIREMENTS FOR OPERATING EFFORT AND DOES NOT HAVE 10" KICK PLATE.	ADJUST DOOR CLOSER AND ATTACH KICK PLATE.	9/1/92	\$50.00

* Previously budgeted
** Grant funded

THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
VISALIA SENIOR CENTER 310 N. LOCUST	THE SENIOR CENTER WAS PURCHASED BY THE CITY IN 1974 AND REMODELED ON TWO SEPARATE OCCASIONS (1975 AND 1989). ACCESSIBLE PARKING IS PROVIDED AND ALL WALKS AND ENTRANCES MEET CODE REQUIREMENTS. CORRIDORS AND MEETING ROOMS ARE ACCESSIBLE. SINGLE USER ACCESSIBLE RESTROOMS ARE PROVIDED.	FRONT DOOR EXCEEDS REQUIREMENTS FOR OPERATING EFFORT. WATER CONTROLS IN CRAFT ROOMS REQUIRE GRASPING AND TURNING AND PAPER TOWELS ARE PLACED TOO HIGH. RESTROOM DOORS ARE NOT PROPERLY SIGNED. THE MEN'S ROOM HAS A PARTITION BY SINK WHICH INHIBITS AVAILABLE TURNING SPACE. STALL WIDTHS ARE BELOW CODE AND STALL DOORS HAVE INAPPROPRIATE HANDLES AND LATCHES. GRAB BARS ARE PLACED TOO FAR FROM WALL. HOT WATER PIPES ARE NOT WRAPPED AND MIRRORS AND TOWEL DISPENSERS ARE MOUNTED TOO HIGH. STAFF OFFICE IN OLDER SECTION HAS 29" DOOR WIDTH.	INSTALL "ACCESS ASSIST" DOOR OPENER. CHANGE WATER CONTROLS TO LEVER-TYPE AND LOWER PAPER TOWEL DISPENSER OR PROVIDE ALTERNATIVE. ATTACH SIGNS TO BOTH RESTROOM DOORS. REMOVE PARTITIONS AND STALL WALLS. INSTALL LOCKS ON RESTROOM DOORS. ADJUST GRAB BARS. INSULATE WATER PIPES. LOWER AND/OR INSTALL ADDITIONAL MIRROR AND/OR TOWEL DISPENSER.	9/1/93 8/1/93 9/1/93	\$1,000.00 \$100.00 \$350.00
SENIOR ANNEX	THE ANNEX IS LOCATED IN THE OLD LIBRARY BUILDING AND RETAINS CERTAIN HISTORICAL FEATURES (FRONT ENTRANCE) OF 60-YEAR OLD BUILDING. A SINGLE USER RESTROOM WAS ADDED TO PROVIDE ACCESSIBILITY.	FRONT DOOR EXCEEDS REQUIREMENTS FOR OPERATING EFFORT AND DOOR WIDTH OF EACH SIDE IS BELOW CODE SPECIFICATIONS. RESTROOM DOOR IS NOT PROPERLY SIGNED.	ASSIGN STAFF WITH DISABILITIES TO OFFICES IN NEW SECTION. REQUIRE BOTH DOORS TO REMAIN OPEN DURING USE OF SPACE BY PUBLIC. ATTACH "ACCESSIBLE" SIGN TO RESTROOM DOOR.	AS NEEDED 7/1/92 9/1/92	\$0.00 \$0.00 \$25.00

*Previously budgeted

**Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
HOUSE OF VOLUNTEERS 417 N. LOCUST	THE HOUSE IS A 90-YEAR OLD HISTORICAL SITE. THE MAIN OFFICE AREA IS LARGE AND CAN ACCOMMODATE WHEEL CHAIRS. MAJORITY OF BUILDING IS NOT ACCESSED BY PUBLIC.	MULTIPLE STEPS LEAD UP TO MAIN ENTRANCE. SINGLE USER RESTROOM HAS DOOR WIDTH OF 27 1/2" AND NO GRAB BARS AVAILABLE. MOST OFFICE DOORS ARE TOO NARROW (29" - 30") TO ACCOMMODATE EMPLOYEES WITH DISABILITIES.	INSTALL ACCESSIBLE PARKING, WALKWAYS, AND RAMPING TO MAKE MAIN OFFICE ACCESSIBLE TO PUBLIC. WHEN AN EMPLOYEE WITH DISABILITY IS HIRED INSTALL GRAB BARS IN RESTROOM AND ADJUST DOOR WIDTH. ASSIGN TO OFFICE SPACE WHICH IS ACCESSIBLE.	9/1/92	COMPTD
KAWAHEA PARK N. WEST AND MINERAL KING	PARK WAS COMPLETED IN 1990 AND INCLUDES 0.7 ACRES OF PASSIVE RECREATION SPACE. ALL WALKWAYS MEET CODE REQUIREMENTS AND BENCHES HAVE AMPLE ADJACENT SPACE FOR WHEELCHAIR PLACEMENT. PARK HAS FULLY ACCESSIBLE WATER FOUNTAIN. NO OTHER AMENITIES ARE PROVIDED.	TRASH CONTAINERS SLIGHTLY EXCEED (37") CODE REQUIREMENTS (36").	ADJUST TRASH CONTAINER HEIGHT.	9/1/92	\$15.00
LINCOLN OVAL PARK N. COURT & NW 2ND ST.	PARK WAS INSTITUTED IN 1940'S ON 1.8 ACRES OF LAND WITH STRUCTURES ADDED IN EARLY 1980'S THROUGH PRESENT. ON STREET BLUE CURB PARKING IS PROVIDED. WALKS ARE APPROPRIATE WIDTH. SINGLE USER RESTROOM IS AVAILABLE AS WELL AS PICNIC AREAS, WATER SOURCES, BENCHES AND TRASH CONTAINERS.	PARKING SPACE IS NOT SIGNED AND SLOPE OF PARKING LOT (2.5) EXCEEDS REQUIREMENTS (1.1). STALL LENGTH IS TOO SHORT (15'4") AND ACCESS AISLE IS NOT DESIGNATED SLOPE ON CERTAIN WALKS EXCEED (4.0) THE REQUIRED MAXIMUM (2.8). PICNIC TABLES ARE NOT LOCATED ON ACCESSIBLE PATHWAYS AND DO NOT HAVE AT LEAST ONE END THAT IS ACCESSIBLE.	INSTALL SIGN (INCLUDING "VAN ACCESSIBLE") AND "STRIPE" ACCESS AISLE. REPAVE SPACE TO REDUCE ANGLE OF SLOPE. ADDITIONAL WALKS EXIST WITH LOWER SLOPES TO ACCESS AMENITIES. LOCATE PICNIC TABLE (WITH HALF SEAT ON ONE SIDE) ON ACCESSIBLE PATHWAY.	8/1/93	\$250.00
				8/1/93	\$0.00
					\$1,200.00 *

* Previously budgeted
** Grant funded

THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
MAYOR'S PARK S.W. HALL AND W. MAIN ST.	PARK WAS CONSTRUCTED IN 1940'S ON 1.0 ACRE OF CREEKSIDE NATURAL SPACE. AS A PASSIVE RECREATION SITE, THERE IS ONLY ONE PICNIC BENCH AND NO PAVED WALKWAYS.	BENCHES ARE NOT ADJACENT TO ACCESSIBLE WALKWAYS. RESTROOM IS "TECHNICALLY" ACCESSIBLE BUT BARS ARE TOO FAR APART. LOCATED TOO HIGH ON THE WALL AND TOO FAR FROM WALL. THE SIDE BAR IS TOO SHORT. PARK IS NOT "ACCESSIBLE" FOR WHEELCHAIR USERS.	LOCATE EXISTING BENCH NEAR WALKWAY. RELOCATE GRAB BARS.	8/1/94 9/1/94	\$200.00 \$100.00
MEMORIAL PARK NW HALL & MAIN ST.	PARK WAS MOST RECENTLY RENOVATED IN 1982 ON 1.0 ACRE OF LAND AND DESIGNED FOR PASSIVE USES. THERE IS ONE BUILDING ON SITE THAT IS USED BY SISTER CITY COMMITTEE AND IS OPEN TO PUBLIC ON LIMITED OCCASIONS (ONCE OR TWICE A YEAR). NO REAL AMENITIES ARE PROVIDED. WALKWAYS ARE ALL ACCESSIBLE.	PARKING SPACE IS NOT SIGNED. BENCHES ARE NOT LOCATED ON OR NEAR ACCESSIBLE ROUTE. TRASH CONTAINERS ARE PLACED HIGHER (42") THAN CODE REQUIREMENTS (36").	INSTALL SIGNAGE (INCLUDING "VAN ACCESSIBLE" SIGN) & STRIPE ACCESS ISLE. RELOCATE ONE EXISTING BENCH ON ACCESSIBLE ROUTE. ADJUST TRASH CONTAINER HEIGHTS.	9/1/93 9/1/93 9/1/92	\$50.00 \$200.00 \$15.00
VILLAGE PARK N. COURT & PARKVIEW ST.	THIS 0.8 ACRE SITE WAS ACQUIRED IN 1983 AND PROVIDES A PLAY AREA, A SAND LOT AND ONE BENCH. NO WALKWAYS OR OTHER AMENITIES ARE PRESENT. OFF STREET PARKING IS NOT AVAILABLE.	DUE TO LACK OF WALKWAYS, PLAY AREA, BENCH & TRASH CONTAINERS ARE INACCESSIBLE.	INSTALL SIGNAGE INFORMING PUBLIC OF AVAILABILITY OF OTHER ACCESSIBLE PARK SITES - ONE OF WHICH IS ONLY TWO BLOCKS AWAY.	9/1/93	\$50.00

*Previously budgeted
**Grant funded

OFFICIAL RESPONSIBLE:	EUNICE RISO
DEPARTMENT:	LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE:	JOHN LEFFINGWELL

* Previously budgeted
** Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
CRESTWOOD PARK SW COUNTY CENTER & WHITENDALE	THE PARK WAS COMPLETED IN 1977. THE 2.0 ACRES OF PARK INCLUDE PLAY AREA AND PICNIC AREA. NO OTHER AMENITIES ARE PROVIDED. NO OFF STREET PARKING IS PROVIDED.	PICNIC AREAS WITH BARBECUES ARE LOCATED AT TOP OF SEVERE SLOPE IN SANDY AREA. SMALL PLAY AREA IS LOCATED IN SAME VICINITY. ONE PICNIC TABLE IS POSITIONED ON CEMENT PAD NEAR RELATIVELY LEVEL WALKWAY.	INSTALL SIGNAGE INFORMING PUBLIC OF AVAILABILITY OF OTHER ACCESSIBLE PARK SITES. EXTEND WALK WAY TO ACCESS PICNIC BENCH & INSTALL BARBECUE GRILL.	9/1/93 1/26/95	\$50.00 \$250.00 *
HOOK PARK WOODLAND & DARTMOUTH	PARK IS SITUATED ON 2.4 ACRES OF LAND & WAS COMPLETED IN 1977. SPORTS FIELDS, A PLAY AREA & PICNIC FACILITIES ARE AVAILABLE. MULTIPLE USE RESTROOMS ARE PROVIDED.	THERE ARE NO WALKWAYS ANYWHERE IN THE PARK EXCEPT AROUND SOME EDGES WHERE SIDEWALKS EXIST. NO AMENITIES. THEREFORE, HAVE ACCESSIBLE PATHWAYS.	INSTALL SIGNAGE INFORMING PUBLIC OF AVAILABILITY OF OTHER ACCESSIBLE PARK SITES.	9/1/93	\$50.00
ICE HOUSE PARK N. BRIDGE & E. RACE	PARK IS SITUATED ON 2.0 ACRES OF LAND IT SHARES WITH THE CREATIVE CENTER (4 BUILDINGS) AND THE ICE HOUSE THEATRE (1 BUILDING). DEVELOPED IN 1980, PARK PROVIDES PICNIC TABLES ONLY - NO OTHER AMENITIES ARE AVAILABLE.	PICNIC TABLES ARE NOT LOCATED ADJACENT TO ACCESSIBLE WALKWAYS. PARKING SPACES ARE NOT ADEQUATELY SIGNED OR STRIPED.	INSTALL SIGNAGE INFORMING PUBLIC OF AVAILABILITY OF OTHER ACCESSIBLE PARK SITES. INSTALL PROPER SIGNAGE (INCLUDING A "VAN ACCESSIBLE" SIGN) & STRIPE ACCESS AISLES. MAY NEED TO ADD ADDITIONAL SPACE.	9/1/93 9/1/93	\$50.00 \$150.00
JEFFERSON PARK WATSON & MYRTLE	PARK IS LOCATED ON 3.5 ACRES AND WAS COMPLETED IN 1977. PARK AMENITIES INCLUDE SPORTS FIELDS, PLAY AREAS, MULTIPLE USER RESTROOMS, A DRINKING FOUNTAIN & PICNIC AREAS WITH BARBECUE GRILLS.	THERE ARE NO INTERNAL WALKWAYS JOINING VARIOUS ELEMENTS OF PARK SITE. NO AMENITIES. THEREFORE, ARE ACCESSIBLE.	INSTALL SIGNAGE INFORMING PUBLIC OF AVAILABILITY OF OTHER ACCESSIBLE PARK SITES. PLANS ARE UNDERWAY TO UPGRADE PLAY AREA AND INSTALL WALKWAYS.	9/1/93	\$50.00

*Previously budgeted

**Grant funded

OFFICIAL RESPONSIBLE:
DEPARTMENT:
DEPARTMENT REPRESENTATIVE:

JOHN LEFFINGWELL

*Previously budgeted
**Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
 DEPARTMENT: LEISURE & COMMUNITY SERVICES
 DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
		ONE AVAILABLE BARBECUE GRILL IS PLACED ON EDGE OF SEVERE SLOPE & PICNIC TABLE IS OF DESIGN THAT HAS SEATING ON ALL FOUR SIDES. TRASH CONTAINERS ARE HIGHER (49") THAN MAXIMUM ALLOWED (36"). WATER FOUNTAIN MEETS ALL CODE SPECIFICATIONS EXCEPT TEXTURING SURFACE AROUND FOUNTAIN. PICNIC TABLES ARE ACCESSIBLE BUT LACK SUFFICIENT DEPTH AT ENDS (13") TO ACCOMMODATE WHEELCHAIRS (24"). BARBECUE GRILLS (46") & TRASH CONTAINERS (51") EXCEED HEIGHT SPECIFICATIONS (36"). TRASH CONTAINERS ARE NOT ON ACCESSIBLE WALKWAYS. RESTROOMS ARE INACCESSIBLE DUE TO WIDTH OF DOORS (31") & INTERIOR WALL IMMEDIATELY INSIDE DOOR LIMITING TURNING RADIUS FOR WHEEL-CHAIR. PICNIC TABLES ARE ACCESSIBLE BUT LACK SUFFICIENT DEPTH AT ENDS (12") TO ACCOMMODATE WHEELCHAIRS (24"). TRASH CONTAINERS (51") EXCEED HEIGHT REQUIREMENTS (36").	INSTALL SIGNAGE INFORMING PUBLIC THAT PICNIC FACILITIES ARE NOT ACCESSIBLE & OF ACCESSIBILITY IN OTHER PARK SITES. ADJUST HEIGHT OF TRASH CONTAINERS. INSTALL RUBBER STRIPING OR TEXTURED CEMENT. WHEN POSSIBLE, REPLACE PRESENT TABLE OR INSTALL ADDITIONAL TABLE WITH HALF SEAT ON ONE SIDE. ADJUST HEIGHT OF BARBECUE GRILLS & TRASH CONTAINERS. INSTALL PAVEMENT AROUND TRASH CONTAINER NEAREST TO ACCESSIBLE PICNIC AREA. INSTALL SIGNAGE INFORMING PUBLIC OF AVAILABILITY OF OTHER ACCESSIBLE PARK SITES.	9/1/93 9/1/93 9/1/93 7/26/95 9/1/93 9/1/93	\$50.00 \$25.00 \$100.00 \$1,200.00 \$150.00 \$50.00
PINKHAM PARK & PINKHAM & TULARE AVE.	COMPLETED IN 1988, PARK DOUBLES AS A PONDING BASIN ON 2.5 ACRES. THERE IS NO OFF-STREET PARKING, BUT PARK PROVIDES PICNIC AREAS WITH BARBECUE PITTS, BENCHES & A DRINKING FOUNTAIN. BENCHES ARE ACCESSIBLE & INCLUDE AMPLE SPACE FOR WHEELCHAIR INCLUSION.				
ROTARY PARK DIVISADERO & HARVARD	ROTARY PARK WAS DEVELOPED ON 2.5 ACRES IN 1965. PARK PROVIDES SPORTS FIELDS, PICNIC AREAS & RESTROOMS. THERE IS NO OFF-STREET PARKING AVAILABLE.				

*Previously budgeted

**Grant funded

THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
SOROPTIMIST PARK DOUGLAS & SANTA FE	COMPLETED IN 1965, PARK IS LOCATED ON 2.5 ACRES & PROVIDES PLAY AREAS, PICNIC AREAS WITH BARBECUE PITS, A DRINKING FOUNTAIN & SINGLE USER RESTROOMS. THERE IS NO OFF-STREET PARKING PROVIDED.	THERE ARE NO PAVED WALKWAYS CONNECTING PARK ELEMENTS. RESTROOMS ARE INACCESSIBLE DUE TO WIDTH OF DOOR (31") & INTERIOR WALL ANGLED FROM DOOR TOWARDS SINK TOTALLY INHIBITING ACCESS. BARBECUE GRILLS ARE APPROPRIATE HEIGHT (31") BUT NOT LOCATED ON ACCESSIBLE SURFACING. TRASH CONTAINERS AT 47" EXCEED HEIGHT REQUIREMENTS (36") & ARE NOT POSITIONED ON HARD SURFACE PADS.	INSTALL SIGNAGE INFORMING PUBLIC THAT CERTAIN FEATURES ARE ACCESSIBLE. PLANS ARE UNDERWAY TO INSTALL INTERIOR WALKWAYS.	9/1/93 9/1/93	\$50.00 \$5,000.00 *
SUMMERS PARK SUMMERS LANE & W FERGUSON	PARK IS LOCATED ON 3.7 ACRES WHICH INCLUDES A COMMUNITY CENTER, FENCED TENNIS COURTS, OUTDOOR RESTROOMS, OFF-STREET PARKING, PICNIC AREAS & PLAY EQUIPMENT. PARK WAS ORIGINALLY DEVELOPED IN 1966. PICNIC TABLES AND TENNIS COURTS ARE FUNCTIONALLY ACCESSIBLE. DRINKING FOUNTAIN IS FULLY ACCESSIBLE.	RESTROOMS ARE KEPT LOCKED EXCEPT FOR SPECIAL OCCASIONS. PLAY AREAS ARE NOT ACCESSIBLE AND THERE IS NO CURB RAMP TO PEREZ ST. BARBECUE PIT MEETS HEIGHT REQUIREMENT, BUT IS NOT ACCESSIBLE DUE TO LACK OF WALKWAYS. TRASH CONTAINERS ARE NOT LOCATED ON HARD SURFACE PADS & EXCEED (51") HEIGHT REQUIREMENTS (36")	INSTALL SIGNAGE INFORMING PUBLIC THAT CERTAIN FEATURES ARE ACCESSIBLE.	9/1/93	\$50.00

*Previously budgeted
**Grant funded

THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
WEST MAIN PARK W. MAIN & MILL CREEK DRIVE	COMPLETED IN 1977, PARK PRESERVES 5.0 ACRES OF CREEK SIDE HABITAT. THE ONLY AMENITIES PROVIDED ARE PICNIC TABLES & TRASH CONTAINERS. PACKED GROUND TRAILS ARE PROVIDED & A PAR COURSE FOR ABLE-BODIED PARTICIPANTS IS AVAILABLE. THERE IS NO OFF-STREET PARKING.	THERE ARE NO PAVED AREAS OF PARK, ALTHOUGH HARD PACKED EARTH TRAILS FOLLOW THE CREEK-BED.	INSTALL SIGNAGE EXPLAINING NATURE OF FACILITY & INFORMING PUBLIC THAT PARTS OF SITE MAY BE ACCESSIBLE FOR PERSONS OF CONSIDERABLE STRENGTH & DEXTERITY &/OR PERSONS WHO HAVE ASSISTANCE.	1/9/93	\$50.00
WILLOW GLEN PARK N. AKERS & HURLEY	PARK DOUBLES AS PONDING BASIN & IS LOCATED ON 3.0 ACRES ADJACENT TO LOCAL GRADE SCHOOL. COMPLETED IN 1990, PARK PROVIDES PLAY AREAS, SPORTS FIELDS, PICNIC AREAS WITH BARBECUE GRILLS & A DRINKING FOUNTAIN. PICNIC & BARBECUE GRILLS ARE ACCESSIBLE & DRINKING FOUNTAIN MEETS MOST SPECIFICATIONS. WALKWAYS ACCESS ALL PARK ELEMENTS & INCLUDE DECORATIVE INLAIS AT 10' INTERVALS THAT DO NOT IMPEDE PROGRESS. SPACE IS PROVIDED FOR WHEELCHAIRS TO OBSERVE BUT NOT PARTICIPATE IN SPORTS ACTIVITIES.	TRASH CONTAINERS EXCEED (5'1") CODE SPECIFICATIONS (36"). DRINKING FOUNTAIN CONTROLS EXCEED REQUIRED FORCE TO OPERATE. PLAY AREAS, ALTHOUGH ADJACENT TO WALKWAYS, DO NOT HAVE ACCESSIBLE PATHS TO DIFFERENT PLAY ACTIVITIES.	ADJUST HEIGHT OF TRASH CONTAINERS. ADJUST CONTROLS TO REDUCE FORCE NEEDED TO OPERATE. INSTALL SPECIAL SURFACING TO ACCESS THAT PLAY EQUIPMENT THAT IS PRESENTLY ACCESSIBLE OR COULD BE EASILY ADAPTED.	1/9/93 1/9/93 7/26/95	\$25.00 \$25.00 \$8,000.00 *
RECREATION PARK N. JACOB & W. CENTER	PARK WAS ORIGINALLY DEVELOPED IN 1943 ON 14.0 ACRES THAT INCLUDES A BASEBALL COMPLEX, A COMMUNITY CENTER AND PICNIC AREAS WITH BARBECUE PIT'S AND SPORTS AREAS. (TWO PAVED BASKETBALL COURTS; TWO PAVED VOLLEYBALL COURTS; & ONE SAND VOLLEYBALL PIT).	BENCHES DO NOT HAVE ADJACENT SEATING FOR WHEELCHAIRS & SOME ARE NOT LOCATED ON ACCESSIBLE ROUTES OF TRAVEL. WALKWAYS DO NOT ACCESS ALL PARK AMENITIES INCLUDING SPORTS AREAS & PICNIC TABLES. BARBECUE GRILLS ARE NOT LOCATED ON HARD SURFACE PADS ON ACCESSIBLE PATHWAYS. DRINKING FOUNTAINS DO NOT COMPLY WITH REQUIREMENTS.	INSTALL OR RELOCATE BENCH TO WALKWAY. PARK IS SCHEDULED FOR MAJOR RENOVATION THAT INCLUDES FULLY ACCESSIBLE PLAY AREA AS PART OF LARGER PLAY COMPLEX; PICNIC TABLES WITH HALF SEAT ON ONE SIDE; UPGRADE DRINKING FOUNTAINS & WALKWAYS CONNECTING ALL MAJOR PARK ELEMENTS.	7/26/95 9/1/93	\$1,000.00 * **

*Previously budgeted
**Grant funded

THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
WHITENDALE PARK S. WEST & S. BEECH ST.	PARK IS LOCATED ON 10.0 ACRES ADJACENT TO LOCAL GRADE SCHOOL & WAS COMPLETED IN 1981. SITE INCLUDES A COMMUNITY CENTER, TWO PARKING LOTS, SPORTS FIELDS, PICNIC AREAS, OUTDOOR TOILETS, PLAY EQUIPMENT, & DRINKING FOUNTAINS. THE YMCA HAS TWO MODULES ON SITE THAT ARE USED FOR DAY CARE PROGRAMS. WALKWAYS CONNECT ALL PARK FEATURES & THOUGH SOME-TIMES EXCEED SLOPE REQUIREMENTS, SIMILAR FACILITIES ARE AVAILABLE IN FLAT AREAS. BARBECUE GRILLS MEET CODE SPECIFICATIONS. WATER FOUNTAINS (LOCATED ON EXTERIOR OF OUTDOOR TOILETS) ARE FUNCTIONALLY ACCESSIBLE WITH MINOR ALTERATION. TOILETS DO NOT MEET ALL CODE SPECIFICATIONS BUT ARE FUNCTIONALLY ACCESSIBLE.	MULTIPLE USER RESTROOMS HAVE NO ACCOMMODATIONS FOR DISABLED. AVAILABLE PARKING MEETS CODE SPECIFICATIONS FOR COMMUNITY CENTER BUT NO PARKING IS PROVIDED NEAR PICNIC AREA OR OUTDOOR TOILETS. CURB RAMP TO PICNIC AREA EXCEEDS (6:0) CODE REQUIREMENTS (4:7). CURB RAMP TO TOILET AREA COULD EASILY BE OBSTRUCTED BY PARKED VEHICLES. ONE PICNIC AREA (NEAREST CURB RAMP) PROVIDES ACCESS TO TABLES LOCATED UNDER ARBOR BUT CEMENT PAD IS NOT LARGE ENOUGH TO PROVIDE SPACE NEEDED FOR MANEUVERING. BARBECUE GRILLS ARE NOT LOCATED ON ACCESSIBLE SURFACING. TRASH CONTAINERS ARE TOO HIGH (48") TO MEET REQUIREMENTS (36") & ARE NOT PLACED ON HARD SURFACE PADS.	RESTRIPE AT LEAST ONE SPACE NEAR PICNIC AREA & INSTALL REQUIRED SIGNAGE. REPAVE CURB RAMP TO REDUCE SLOPE. STRIPE PAVEMENT IN FRONT OF CURB RAMP TO PROHIBIT PARKING. ENLARGE CEMENT PAD OF PICNIC AREA TO ALLOW WHEELCHAIR ACCESS TO OUTSIDE ENDS OF PICNIC TABLES. PAVE GROUND AROUND GRILL LOCATED NEAREST ACCESSIBLE PICNIC ARBOR. INSTALL TRASH RECEPTACLE NEAR ACCESSIBLE PICNIC AREA ON ENLARGED CEMENT PAD.	9/1/93 9/1/93 9/1/93 9/1/93 9/1/93 9/1/93	\$250.00 \$100.00 \$50.00 \$200.00 * \$100.00 * \$150.00 *

* Previously budgeted
** Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
		SPORTS FIELDS DO NOT HAVE ACCESSIBLE PATHWAYS FOR WHEEL-CHAIR OBSERVERS. PLAY EQUIPMENT IS ON ACCESSIBLE ROUTE OF TRAVEL, BUT SPECIFIC ACTIVITIES ARE NOT ACCESSIBLE.	ADD ADDITIONAL WALKWAYS TO ACCESS SPORTS FIELDS.	9/1/93	\$1,000.00 *
		DRINKING FOUNTAIN COULD BE ACCESSED WITH SIDE APPROACH BUT BUBBLER IS TOO FAR FROM EDGE (10.5") AND CONTROLS ARE POSITIONED ON TOP OF BUBBLER.	INSTALL SPECIAL SURFACING TO ACCESS PLAY EQUIPMENT THAT IS PRESENTLY ACCESSIBLE OR COULD BE EASILY ADAPTED. REPLACE BUBBLER HARDWARE TO EXTEND IT CLOSER TO THE EDGE WITH MORE ACCESSIBLE CONTROLS.	7/26/95	\$8,000.00 *
		TOILETS ARE NOT PROPERLY SIGNED.	INSTALL SIGNS ON TOILET DOORS.	9/1/93	\$250.00
		PICNIC TABLES ARE LOCATED ON A HARD EARTH SURFACE ADJACENT TO AN ACCESSIBLE WALKWAY, BUT DO NOT ALLOW ADEQUATE KNEE SPACE FOR WHEELCHAIRS.	INSTALL AT LEAST ONE PERMANENT PICNIC TABLE WITH HALF SEATS ON ONE SIDE.	9/1/93	\$1,200.00 *
		BENCHES DO NOT PROVIDE FOR ADJACENT WHEELCHAIR ACCESS & ARE LOCATED ON NONACCESSIBLE SURFACES.	INSTALL OR RELOCATE SEVERAL BENCHES EXISTING OR FUTURE WALKWAYS.	9/1/93	\$2,000.00 *
		TRASH CONTAINERS ARE POSITIONED HIGHER (51") THAN CODE SPECIFICATIONS (36").	ADJUST TRASH CONTAINER HEIGHT.	9/1/93	\$25.00
		AREA AROUND DRINKING FOUNTAIN IS NOT TEXTURED.	INSTALL RUBBER STRIPING OR TEXTURED CEMENT AROUND BASE OF DRINKING FOUNTAIN.	9/1/93	\$100.00

*Previously budgeted

**Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
		PARKING SPACE IS NOT PROPERLY SIGNED.	INSTALL SIGNAGE (INCLUDING "VAN ACCESSIBLE" SIGN) & RESTRIPE TO ENLARGE WIDTH OF ACCESS ISLE.	9/1/93	\$150.00
		PLAY AREAS ARE ADJACENT TO WALKWAYS BUT ACTUAL PLAY EQUIPMENT DOES NOT HAVE ACCESSIBLE ENTRY.	INSTALL SPECIAL SURFACING TO ACCESS PLAY EQUIPMENT THAT IS ALREADY ACCESSIBLE OR COULD BE EASILY ADAPTED.	7/26/95	\$8,000.00 *
PLAZA PARK AIRPORT DRIVE	PARK WAS DEVELOPED IN 1973 AS A 45.0 ACRE REGIONAL PARK. PARK FACILITIES INCLUDE AN OFFICE BUILDING WITH UNISEX RESTROOMS, BASEBALL FIELDS, TENNIS COURTS, OUTDOOR RESTROOMS, A CONCESSION STAND, AN OUTDOOR ARENA, PICNIC ARBORS, 5 PARKING LOTS, A FISHING POND WITH WHEELCHAIR FISHING PLATFORM, PLAY AREAS, AN OUTDOOR STAGE, & SPORTS FIELDS.	PARKING SPACES ARE ADEQUATE IN NUMBER BUT LACK PROPER SIGNAGE. SLOPE OF SPACE MAY EXCEED MAXIMUM. NO VAN PARKING SPACE IS PROVIDED. PARKING SPACES IN EASTERN SECTION MAY NEED REPLACEMENT CLOSER TO PICNIC AREAS & CURB RAMP IS NOT PROVIDED TO ACCESS SIDEWALK.	INSTALL SIGNAGE (INCLUDING ONE "VAN ACCESSIBLE" SIGN FOR EACH LOT). INVESTIGATE SLOPE & REPAVE IF NECESSARY. SURVEY USAGE OF SPACES IN EASTERN PARKING LOT TO SEE IF SPACES NEED TO BE MOVED OR NEW SPACES DEVELOPED.	9/1/93	\$150.00
	ALL PAVED &/OR CEMENT WALKWAYS MEET CODE REQUIREMENTS. PICNIC AREA #1 IS ACCESSIBLE TO WHEELCHAIRS AS ARE TENNIS COURTS, FISHING POND, OUTDOOR ARENA, CONCESSION STAND, AND BLEACHER SEATING FOR BASEBALL FIELDS.	RESTROOMS ARE ALL ACCESSIBLE EXCEPT THEY REQUIRE PROPER SIGNAGE & LIFTS ADDED TO TOILET SEATS.	INSTALL PROPER SIGNAGE ON TOILET ROOM DOORS. INSTALL TOILET SEATS WITH LIFTS.	9/1/93	\$150.00

* Previously budgeted

** Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE: EUNICE RISO
DEPARTMENT: LEISURE & COMMUNITY SERVICES
DEPARTMENT REPRESENTATIVE: JOHN LEFFINGWELL

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
	OUTDOOR WATER SOURCES MEET ALL CODE SPECIFICATIONS & CAN BE EASILY ACCESSED BY WHEELCHAIRS.	PLAY AREAS & BARBECUE GRILLS ARE NOT LOCATED ON ACCESSIBLE PATHWAYS. BARBECUE GRILLS MEET CODE SPECIFICATIONS FOR HEIGHT & CLEAR, LEVEL SPACE.	PAVE WALKWAYS TO CENTRAL PLAY AREA & INSTALL SPECIAL SURFACING TO ACCESS PLAY EQUIPMENT THAT IS ALREADY ACCESSIBLE OR COULD BE EASILY ADAPTED. PROVIDE WALKWAY FROM PICNIC AREA #1 TO NEAREST BARBECUE GRILLS.	7/26/95	\$10,000.00 *
		DRINKING FOUNTAIN MEETS ALL CODE REQUIREMENTS EXCEPT TEXTURING OF GROUND AROUND ITS BASE.	INSTALL RUBBER STRIPING OR TEXTURIZED CEMENT.	9/1/93	\$250.00
		PUBLIC TELEPHONES EXCEED (55") CODE SPECIFICATIONS (48") FOR HEIGHT.	REQUEST PACIFIC BELL TO INSTALL PHONES THAT MEET CODE REQUIREMENTS.	9/1/93	\$0.00
		PICNIC TABLES MEET ALL SPECIFICATIONS EXCEPT ADEQUATE KNEE SPACE ON ENDS. TRASH CONTAINERS ARE NOT POSITIONED ON HARD SURFACE PADS & ADJACENT TO ACCESSIBLE WALKWAYS.	INSTALL OR REMODEL PICNIC TABLES IN AREA #1 TO ALLOW FOR INCREASED KNEE SPACE. PLACE TRASH CONTAINERS IN THIS AREA IN ACCESSIBLE AREAS.	9/1/93	\$1,200.00 *
ST. JOHN'S RIVER PARKWAY MCAULIFF TO BEN MADDOX	PARK IS CURRENTLY UNDER DEVELOPMENT ALONG 90.0 ACRES OF RIVERSIDE LAND THE ONLY DEVELOPMENTS AT PRESENT INCLUDE A PAVED BIKE PATH. GROUND LEVEL ACCESS TO PATHWAY IS ACCESSIBLE FROM MCAULIFF.	ACCESS FROM PARKING LOT ON LOVERS LANE IS TOO STEEP FOR WHEELCHAIR USE. NOTE ITALICS: PREVIOUSLY SCHEDULED PARK IMPROVEMENTS FUNDED BY STATE OR DEVELOPER FEES.	INSTALL SIGNAGE INFORMING PUBLIC THAT ACCESS IS AVAILABLE AT MCAULIFF ENTRANCE.	7/1/94	\$50.00
A:ADA/LEISURE				TOTAL	\$66,730.00

*Previously budgeted
**Grant funded

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Bruce McDermott
Jay Frame
Police

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
303 S. Johnson	Facility was originally constructed in 1970 and has undergone many remodels since that time. Facility is single-story with basement. Two parking lots are provided; one for the public and one for employees and city vehicles. Public area (reception room) is accessible and includes service counter, waiting area. Multiple-user restrooms, a pay telephone and work counter.	Parking space is not properly signed, although space is available. It is not striped for "VAN ACCESSIBLE."	Install "VAN ACCESSIBLE" sign to existing sign post and restripe access isle.	1-31-94	\$50.00
		Front entrance door has 2 second sweep time and operating effort exceeds (11 to 12 lbs.), minimum (8.5 lbs.) Door needs kick rail on bottom.	Adjust door sweep (3 seconds) and operating effort required to open door. Install kick rail.	1-31-93	\$235.00
		Pay telephone does not comply - located too high, does not have volume control, and has no telecommunications display device.	Negotiate with Pacific Bell to upgrade telephone to comply with regulations.	1-31-93	\$0.00
		Waiting room work counter is too high (42").	Lower 30 inches of right side of counter to 36".	1-31-94	\$30.00
		Drinking fountain is covered all the way to floor and therefore accessible only from side approach.	Install paper cup dispenser and sign offering assistance if needed.	1-31-93	\$10.00
		Men's multiple-user restroom is not properly signed. Hot water pipes are not wrapped. A lower mirror is needed to be added. Towel containers and urinal are placed too high and stall door needs larger handle. Toilet seat does not have lift and seat cover dispensers are placed too high.	Install signage on door. Wrap hot water pipes. Add lower mirror on right side of sink. Lower towel container to 40" and urinal to 17". Install larger handle on stall door. Install seat lift and lower seat cover dispenser.	1-31-94 1-31-93 1-31-95 1-31-93 1-31-94 1-31-93	\$25.00 \$1.00 \$25.00 \$135.00 \$3.00 \$27.00 \$10.00
		Women's multiple-user restroom is not properly signed. Hot water pipes are not wrapped. Mirrors are placed too high. Stall handle is not large enough and toilet seat requires lift. No rear grab bar is provided. Width of stall in decrease by extension of door jam.	Install signage on door. Wrap hot water pipes and lower mirror.	1-31-93	\$51.00
		Door to duty officer's work station has hardware requiring twisting and grabbing and exceeds (9 lbs.) maximum operating effort (5 lbs.) required for opening door.	Install larger handle on stall door. Install lift to toilet seat and add rear grab bar. Remove excess extension of door jam.	1-31-94	\$212.00
			Replace door knob with lever-type and adjust operating effort to 5 lbs.	1-31-94 1-31-95	\$34.00 \$300.00
			TOTAL	TOTAL	\$1,148.00

AUDA/Police

Police

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Ernie Viera
Russ Webber
Public Services

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
336 N. Ben Maddox	Facility includes several office buildings and workshops and serves as Corporation Yard for city. Public would rarely access the facility at its administrative offices. Off-street parking is provided and meets code requirements. Exterior walk ways meet width specifications and provide safe access. Main entrance door exceeds width requirement. Main office includes men's and women's multiple-user restrooms. Other fully accessible offices are located in adjoining module unit. In the outer grounds, there is a series of workshops and storage areas.	<p>Parking space meets size specifications, but is not properly signed.</p> <p>Walkway at front of building is elevated 4" from ground level.</p> <p>Width of exterior ramp is less (42") than code (48") requirement. Slope exceeds maximum elevation of ramp and creates safety hazard. No hand rails are present.</p> <p>Threshold of main entrance exceeds (1") height specifications (1/2") and door closes too quickly. Placement of furniture on inside of door limits access.</p> <p>Most office doors exceed code specifications and offices provide adequate maneuverability for wheelchairs. Some doors close too quickly. Electrical outlets, light switches and storage units do not meet height requirements.</p> <p>Multiple-user restrooms are inaccessible due to door width (28"). Sinks do not allow adequate knee space.</p> <p>In the outlying buildings, city provides street crews with lounge and restroom facilities. Multiple-user restroom is more than functionally accessible even though it does not meet all specifications.</p> <p>In shop areas, some doors do not meet width requirements but every shop area has more than one entrance for access. Counter heights exceed code specifications (36").</p>	<p>Install proper signage (including "VAN ACCESSIBLE" sign).</p> <p>Repave parking lot next to walkway to reduce elevations.</p> <p>Increase width of ramp to 48" and repave to reduce slope (112). Add handrails to increase safe use of ramp.</p> <p>Lower threshold on door and increase closing time to 3 seconds. Rearrange furniture.</p> <p>Increase door closing time to 3 seconds.</p> <p>If employee with a disability is hired, adjustments would be made for employee to access electrical outlets, light switches and storage space.</p> <p>Remodel to increase width of doorways and install new accessible sinks. In men's restroom, enlarge existing stall. In woman's restroom, stall will be removed to increase common space. Door will be signed to designate accessibility.</p> <p>Other fully-accessible multiple-user restrooms are available to streets staff in the same building a few doors away.</p> <p>If disabled employee were assigned to shop area, adjustments would be made to counter top, work areas and access routes to shop areas would be developed.</p>	<p>9/31/92</p> <p>9/31/92</p> <p>6/30/92</p> <p>9/1/92</p> <p>9/1/92</p> <p>AS NEEDED</p> <p>9/31/92</p> <p>AS NEEDED</p> <p>AS NEEDED</p>	<p>\$50.00</p> <p>\$100.00</p> <p>\$500.00</p> <p>\$150.00</p> <p>\$50.00</p> <p>\$0.00</p> <p>\$7,000.00</p> <p>\$0.00</p> <p>\$0.00</p>
TOTAL				2:ADA/PUBLIC:WKS	\$7,850.00

Public Services

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Bill Carr
David Williamson
Transportation - Airport

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
9501 W. Airport Dr. #1 Business Terminal	Facility is single-story building originally constructed in 1960's that has undergone several remodels. Facility provides public and employee parking shared by both business terminal and public airline terminal. Business terminal includes reception area, offices, pilot waiting rooms, women's and men's multiple-user restrooms, a pay telephone and a conference room. Width of interior doors and corridors meet or exceed code specification. Restrooms meet most code specification for maneuvering space, height of amenities and stall widths.	Adequate disabled parking is provided but spaces are not properly signed and one space needs to be designated and striped as "Van Accessible." Exterior ramps to both terminals exceed slope and width specifications. Pavement in parking lot is uneven and could present problems. Main entrance door exceeds operating effort and does not have adequate latch side clearance for access by wheelchair. Some interior doors exceed required effort needed to operate. Both doors to multiple-user restrooms require excessive effort to operate and close faster than code requires. Stall doors have latch-style hardware and toilet paper dispensers are situated too far from toilets. Pay telephone does not have volume control or a telecommunications display device. Main entrance door exceeds operating effort and does not have kick plate. Drinking fountain is mounted too high on the wall and does not have wing walls. Pay telephone does not have volume control or a telecommunications device. Counters exceed height requirements.	Install new signs (including one "Van Accessible") and restripe access isles. Re-pave exterior ramps to increase width and decrease slope. Resurface parking lot. Adjust door closer to decrease operating effort and install door bell to alert staff to provide assistance if necessary. Door bell will be signed stating same. Adjust door closers to decrease effort needed to operate. Adjust door closer to decrease operating effort and increase closing time. Install new door pulls on toilet stall and relocate toilet paper dispensers to within 12" of toilet seat. Negotiate with Pacific Bell to provide necessary accommodations. Airline terminal is scheduled for a major remodeling and addition which will address all these concerns as well as meet all state codes and specifications then in force.	7/26/95 7/26/95 7/26/93 7/26/93 7/26/93 7/26/95	\$350.00 \$350.00 \$180.00 \$30.00 \$130.00 \$0.00 *
9501 W. Airport Dr. #2 Airline Terminal	Facility was originally built in the 1960's and upgraded at least once since then. Facility provides waiting room, airline and car rental counters, a drinking fountain, a pay telephone and assorted vending machines. All exterior and interior doors meet width specifications. Men's and women's multiple-user restrooms are provided and comply with specifications.				
TOTAL					\$1,040.00

* cost part of terminal remodeling project.

A:\ADAA\AIRPORT

Transportation-Airport

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Bill Carr
Ted Smith
Transportation - Traffic

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
215 S. Stevenson	Facility is former residential dwelling that has been remodeled for use by traffic management staff. Facility includes parking lot, exterior ramp, offices and single-user restroom. All elements meet or exceed major code specifications.	Parking space is not properly signed for "VAN ACCESSIBLE" parking. Single-user restroom is not properly signed.	Install "VAN ACCESSIBLE" sign when approved by Caltrans and as available. Install proper sign to restroom door.	12/31/93	\$50.00
335 N. Cain	Facility is a multi-roomed workshop used to make signs for city streets and facilities. All entrances meet code requirements and rooms provide more than adequate space for maneuvering.	In all rooms, electrical outlets are lower than specified and some fixed storage areas are lower or higher than code requirements. Counter tops exceed height requirements.	If a disabled employee is hired. Extenders will be added to electrical outlets and access will be provided to pertinent storage areas. If a disabled employee is hired, adjustments would be made to counter height, work areas and storage.	12/31/92 AS NEEDED AS NEEDED	\$25.00 \$0.00 \$0.00
TOTAL				AS NEEDED	\$75.00

A:\DATA\TRAFFIC

Transportation - Traffic

**THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN**

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Bill Carr
Mark Wall
Transportation - Transit

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
814 W. Main	Facility is privately-owned remodeled 1930's-type bungalow. Leased by city for use of Transit staff. Reception area is infrequently access by public. Off-street parking is provided and exterior walk complies with all code requirements.	Parking space does not have proper signage and is not large enough to accommodate van accessible space. Front entrance door is slightly less (78.5") than code specifications (80") and has hardware requiring turning and twisting.	Install signage and explore feasibility of installing van parking in city-owned lot directly across main street or at an alternate business location. Replace door knob with lever-type hardware.	12-31-92 12-31-92	\$200.00 \$25.00
A-VADATRANSIT					TOTAL \$225.00

Transportation - Transit

THE AMERICANS WITH DISABILITIES ACT
TRANSITION PLAN

OFFICIAL RESPONSIBLE:
A.D.A. REPRESENTATIVE:
DEPARTMENT:

Bill Carr
Al Eckhoff
Transportation - Valley Oaks Golf

LOCATION	EXISTING ACCOMMODATIONS	PHYSICAL BARRIERS	TRANSITION PLAN	COMPLETION DATE	COST
1800 S Plaza Dr Valley Oaks Clubhouse and "Pro" shop	Facility was constructed in 1984 and serves public that accesses Valley Oaks Golf Course and who rent facility for special events (parties and meetings). Facility includes a parking lot. Exterior walkways, a large dining area (which can be divided into two rooms), a snack bar, a drinking fountain, 2 multiple-user restrooms, a pay telephone and a "pro" shop retail store. "Pro" shop is fully accessible. Door width meets code requirement and aisles between merchandise exceed specifications. Counter tops at 36" exactly match code maximum. Exterior walkways and stairway comply with all specifications for width, stair height and handrails. Dining area is accessible, has adequate turning radius and tables are appropriate heights and allow ample knee space.	Two parking spaces are provided near entryway to club house, but due to number of total spaces present, two more spaces need to be added. Existing spaces require proper signing. Main entrance doors meet width requirements and do not exceed exterior requirements of 8.5 lbs. door lack kickplates. Drinking fountain is accessible from a side approach, but is higher than code specifications with inadequate knee space. Water does not flow parallel with front of fountain. Pay phones does not have volume controls and a telecommunications display device. Phone is located too high on wall and telephone book encroaches on knee space. Men's and women's multiple-user restrooms meet most major code specifications. Door widths exceed minimum but interior corridor at 40" is slightly less than 44" minimum. Towel dispensers and mirrors are located too high on wall. Hot water pipes are not wrapped and urinal is too high. Effort needed to operate doors (13 lbs.) exceeds maximum allowed. Stall widths in restrooms met 1984 code requirements but at 39-1/2" are below present code specifications (60"). Stalls do not have U-shaped handles on both sides or slide-type locks. But everything else complies with code standards. Visual fire alarms are not available in major meeting area.	Add two new spaces (one of which must be van accessible) with appropriate striping and signing. Install signing for existing spaces. Install kickplates on interior sides of doors. Sign will be installed informing public they can request water at snack bar. Request Pacific Bell to update equipment and re-locate phone to comply with current regulations. Install additional mirrors and lower towel dispensers and one urinal. Wrap all hot water pipes. Adjust door closures to reduce operating effort to 8.5 lbs. During major remodel of facility in fall of 1995, urinal could be eliminated to provide for widening of existing stall. Install visual fire alarms.	7/26/95 6/1/93 9/1/92 6/1/93 6/1/93 7/26/95 6/1/93	\$2,000.00 Part of proposed expansion \$500.00 \$0.00 \$0.00 \$525.00 \$5,000.00 \$450.00
TOTAL					\$8,475.00

AVADAIGOLF

Transportation - Valley Oaks Golf - 1

CITY OF VISALIA

PUBLIC COMPLAINT PROCEDURE FOR COMPLAINTS OF DISCRIMINATION ON THE BASIS OF DISABILITY

1. Purpose

The purpose of this procedure is to resolve, as promptly as possible, complaints that the city has violated Title II of the Americans with Disabilities Act by unlawfully discriminating against an individual, or a group of individuals, on the basis of disability in providing and administering services, programs, or activities.

2. Who may file

An individual who believes that he or she, or a specific class of individuals, has been subjected to discrimination on the basis of disability by the city may, by himself or herself or by an authorized representative, file a complaint under this procedure.

3. Time for filing

In order to facilitate the investigation, the complainant is encouraged to submit the complaint within 30 days of the alleged incident(s). Where reasonable circumstances prevent the filing of the complaint within this time period, complaints received after this time period may be accepted.

4. Information required in the complaint

Complaints may be filed on the complaint form provided by the city.

A complainant may file a complaint on the attached complaint form. If a complainant chooses not to use the form, the complaint may be filed in writing or verbally and must include the following information:

- a. The complainant's name, address and telephone number. If a representative is filing the complaint on the complainant's behalf, his or her name, address and telephone number must also be included.
- b. A description of the offending behavior(s) or action(s) or violation(s).
- c. The date(s), time(s) and location(s) of the incident(s).
- d. If the incident(s) involved a city employee(s), his or her name should be included, if known by the complainant.

- e. The name(s) of witnesses, if any.
- f. If the complaint is being filed on behalf of a group of people or on behalf of a third person, all of the alleged victims of discrimination should be described or identified by name, if possible.
- g. The remedy desired.
- h. The signature of the victim of the alleged discrimination or the signature of his/her authorized representative.

5. Where to file

The complaint may be filed with the head of the city department involved in the alleged discrimination if known to the complainant. Complaints may also be filed with the city's designated ADA compliance officer in the Human Resources Department. Complaints may be mailed or delivered in person. Verbal complaints shall be filed with the compliance officer in the Human Resources Department.

6. Assistance for complainants

In compliance with Title II of the Americans with Disabilities Act, the compliance officer shall be responsible for providing assistance in using this procedure to alleged victims of discrimination who seek redress through this procedure.

7. Investigation

All complaints received by department heads shall be referred to the compliance officer in the Human Resources Department.

Upon receipt of a complaint, the compliance officer shall investigate all charges. The investigation shall include interviews with: (a) the complainant; (b) the person(s) allegedly engaged in discrimination; and (c) any other person the compliance officer believes to have relevant knowledge concerning the complaint. The compliance officer shall also consider any written evidence which is given to him/her.

Upon completion of the investigation, the compliance officer shall review factual information gathered through the investigation to determine whether the alleged conduct constitutes discrimination, giving consideration to all factual information, the totality of the circumstances, including the nature of the alleged discriminatory conduct and the context in which the alleged incident(s) occurred.

8. Procedure

Step 1: Compliance Officer

The compliance officer will prepare a written report setting forth: (1) the results of the investigation; (2) a determination as to whether discrimination occurred; and (3) if discrimination occurred, the remedy which will be provided by the city. Copies of the report shall be provided to appropriate persons, including, but not limited to the complainant, the person(s) allegedly engaged in discrimination, the supervisor, and the department head.

Step 2: Advisory Review Board

In the event the complainant is not satisfied with the decision of the compliance officer, an appeal, may be made to the compliance officer within 20 calendar days from the date the decision was rendered. Such appeal must be made in writing and must include: 1) a copy of the original complaint filed, 2) a copy of the decision rendered, and 3) a concise statement of reasons for appeal.

An Advisory Review Board will be selected and appointed by the City Manager. The Board may be composed of three individuals from the following groups:

- a City department head
- a member from the City's Committee for Persons with Disabilities
- a member of the City's Citizen's Advisory Committee

The Advisory Review Board may issue subpoenas to compel the attendance of witnesses, if necessary or at the request of either party. The fees and expenses of the hearing shall be borne by the City. All other expenses shall be borne by the party incurring them. The hearing may be recorded by a shorthand reporter or a tape recorder as agreed by the parties. Expenses for such recording services shall be borne by the City.

In rendering a recommendation to the City Manager, the Advisory Review Board shall be limited to the existing rules, regulations, policies and procedures of the City of Visalia and shall have no power to add to, delete from, or modify said rules, regulations, policies and procedures. Neither shall the Advisory Review Board have the power to make any recommendations or change in said rules, regulations, policies or procedures.

Advisory Review Board shall submit its findings and recommendations to the City Manager within twenty calendar days from receipt of appeal. The recommendations of the Advisory Review Board shall be only advisory. The final and binding determination of the complaint rests with the City Manager.

Step 3: City Manager

The City Manager (or designee) may render a decision solely on the basis of a review of the record; or may arrange a meeting between those affected before rendering a decision. The City Manager's decision will be rendered with twenty calendar days from receipt of the Advisory Review Board's recommendation.

9. Employee discipline

If the compliance officer determines that a city employee(s) unlawfully discriminated against an individual(s), the city will take appropriate disciplinary action commensurate with the severity and/or frequency of the offense and pursuant to city disciplinary policies and procedures.

10. Retaliation

Reasonable steps shall be taken to protect the victim and other potential victims from further discrimination.

Reasonable steps shall be taken to protect the victim from retaliation as a result of communicating the complaint.

Attachments:

Complaint Form

CITY OF VISALIA

HOW TO COMPLAIN ABOUT A VIOLATION OF THE AMERICANS WITH DISABILITIES ACT

What is the purpose of this procedure?

The purpose of this procedure is to resolve, as promptly as possible, complaints that the city has violated Title II of the Americans with Disabilities Act by unlawfully discriminating against an individual or a group of individuals on the basis of disability in providing and administering services, programs, or activities.

Who may file a complaint?

If you believe that you or a specific class of individuals has been subjected to discrimination on the basis of disability by the city, you or your authorized representative may file a complaint under this procedure.

When should I file a complaint?

If you believe that you have been the victim of discrimination by the city because you are disabled, you should file a complaint as quickly as possible so that your complaint can be investigated and promptly resolved.

You are encouraged to file your complaint within 30 days of the alleged discrimination. If reasonable circumstances prevent you from filing your complaint within this time period, the city may accept your complaint later than 30 days after the alleged incident(s).

What should the complaint include?

You may file your complaint on the attached complaint form. If you choose not to use the form, your complaint may be filed in writing or verbally and must include the following information:

- a. Your name, address and telephone number. If a representative is filing the complaint on your behalf, his or her name, address and telephone number must also be included.
- b. A description of the offending behavior(s) or action(s) or violation(s).
- c. The date(s), time(s) and location(s) of the incident(s).
- d. If the incident(s) involved a city employee(s), his or her name should be included, if you know it.
- e. The name(s) of witnesses, if any.

- f. If your complaint is being filed on behalf of a group of people or on behalf of a third person, all of the alleged victims of discrimination should be described or identified by name, if possible.
- g. The remedy you desire.
- h. Your signature or the signature of your authorized representative.

Where should I file my complaint?

If you know which city department was involved in the alleged discrimination, for example, the Leisure and Community Services Department, the Police Department, the Fire Department, etc., you should file your complaint with the head of that department. You may mail your complaint or deliver it in person. A list of all city department heads and their addresses and telephone numbers is attached.

If you do not know what city department is involved, you may file your complaint with the city's designated Compliance Officer. His/her name, office address and telephone number is:

ADA Compliance Officer
Human Resources Manager
Human Resources Department
815 W Center
Visalia CA 93291
VOICE: (209) 738-3204
T.D.D: (209) 738-3258

What if I need assistance filling out my complaint?

Assistance is available from the Compliance Officer. You should contact his/her office and tell them what type of assistance you need. Verbal complaints should be filed with the Compliance Officer.

What happens after I file my complaint?

After receiving your complaint, the Complaint Officer and/or his/her designee will investigate all charges. The investigation will include interviews with: (a) you; (b) the person(s), if any, allegedly discriminating against you; and (c) any other person the Compliance Officer believes to have relevant knowledge concerning your complaint. The Compliance Officer will also consider any written evidence which is given to him/her.

After completing the investigation, the Compliance Officer and/or his/her designee will review the factual information gathered through the investigation to determine whether the alleged conduct constitutes discrimination. The Compliance Officer will consider all of the factual information, the totality of the circumstances, including the nature of the alleged discriminatory conduct, and the context in which the alleged incident(s) occurred.

The Compliance Officer will then prepare a written report setting forth: (1) the results of the investigation; (2) a determination as to whether discrimination occurred; and (3) if discrimination occurred, the remedy which will be provided by the city. You will receive a copy of the report.

If you are dissatisfied with the remedy, you can file an appeal with the compliance officer within 20 calendar days of the date of the decision. Such appeal must be made in writing and include 1) a copy of the original complaint, 2) a copy of the decision rendered, and 3) a concise statement of the reasons for the appeal. An Advisory Review Board will be appointed by the City Manager. The Board may be composed of:

- a City department head
- a member of the City's Committee for Persons with Disabilities
- a member of the City's Citizen's Advisory Committee

The Advisory Review Board shall submit its findings and its recommendation to the City Manager and the complainant within twenty calendar days from the receipt of the appeal. The recommendations of the Advisory Review Board shall be only advisory. The final binding determination of the complaint rests with the City Manager.

What if I am afraid someone from the city will retaliate against me if I complain?

The city will take reasonable steps to protect you and other potential victims from further discrimination.

The city will not retaliate against you for filing a complaint and will not knowingly permit retaliation by its officers and/or employees. The city will take reasonable steps to protect you from retaliation as a result of filing a complaint.

What can I do if I am not satisfied with the results of the city's investigation?

You may file a discrimination complaint with the appropriate agency or department of the United States government.

Attachments:

Complaint form

List of City Department Heads and the ADA Compliance Officer and their office addresses and telephone numbers

CITY OF VISALIA
COMPLAINT OF DISCRIMINATION
ON THE BASIS OF DISABILITY

Identity of individual who believes he/she has been discriminated against on the basis of disability:

Name	Telephone No.
Address	City Zip

Have you authorized someone to file this complaint on your behalf:

 Yes No. If yes, please provide the following information for the authorized representative:

Name	Telephone No.
Address	City Zip

Please describe the city's alleged discrimination in enough detail so that the nature of your complaint can be clearly understood:

Please give the date(s), time(s) and location(s) of the incident(s):

If the incident(s) involved a city employee(s), please provide his or her name(s) and/or badge number(s), if you know this information:

Please give the name(s) and address(es), if known, of any witnesses to the alleged discrimination:

If this complaint is filed on behalf of a group of people or on behalf of a third person, please provide the names and addresses of all of the victims of the alleged discrimination, if possible:

What action do you want taken to correct the alleged discrimination?

Is there any other information you want the city to know concerning your discrimination claim?

Signature of (check one)

☐ Victim of alleged discrimination
☐ Authorized representative

Signature

Date

cc: Human Resources Manager

CITY OF VISALIA

DEPARTMENT HEADS

Administration
Ray Forsyth
707 W Acequia
Visalia CA 93291
(209) 738-3312

City Attorney's Office
Steve Kabot
1220 W Main
Visalia CA 93291
(209) 738-3450

Community Development
Britt Fussel
707 W Acequia
Visalia CA 93291
(209) 738-3313

Convention Center & Theatres
Joan LeMahieu
303 E Acequia
Visalia CA 93291
(209) 738-3388

Development Services
Mike Ramsey
3500 W Mineral King Ste B
Visalia CA 93291
(209) 738-3208

Finance
Tim Hansen
707 W Acequia
Visalia CA 93291
(209) 738-3306

Fire Department
Doug Dawson
309 S Johnson
Visalia CA 93291
(209) 738-3218

General Services
Roy Springmeyer
336 N Ben Maddox
Visalia CA 93292
(209) 738-3406

Human Resources
Carol Cairns
707 W Acequia
Visalia CA 93291
(209) 738-3324

Leisure Services
Eunice Riso
345 N Jacob
Visalia CA 93291
(209) 738-3376

Police Department
Bruce McDermott
303 S Johnson
Visalia CA 93291
(209) 738-3215

Public Services
Ernie Vierra
336 N Ben Maddox
Visalia CA 93292
(209) 738-3354

Transportation
Bill Carr
215 S Stevenson
Visalia CA 93291
(209) 738-3321

ADA Compliance Officer
Human Resources Manager
Human Resources Department
815 W Center
Visalia CA 93291
VOICE: (209) 738-3204
T.D.D.: (209) 738-3258

PHASE III: ACCESSIBILITY PLAN FOR SERVICES, PROGRAMS & ACTIVITIES

Title II of ADA requires that the City's services, programs and activities be accessible to individuals with disabilities. The ADA Committee will begin work on identifying the City's services, programs and activities accessed by the public and determining accessibility by the disabled population. This plan is projected to be completed by January 26, 1993.